

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
MARCH 28, 2016

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., on Monday, March 28, 2016, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:01 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Mark Kroll, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Melvin Mixon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Michelle Wolfe – resident would like to discuss the curfew violation issued to her daughter and how it was handled by the police department and Mayor

Mrs. Wolfe expressed her concern for not being contacted when her daughter was issued a citation for a curfew violation, for not be contacted for a prior curfew violation and for the way her complaint regarding the matter was handled by the Police Chief and Mayor. Mrs. Wolfe further suggested council review the actions of the Chief of Police, the police department's policies and the enforcement of them.

#6. Sign In Sheet and Resident Comments

No names appeared on the sign in sheet.

#7. CONSENT AGENDA

#7a. Approve Minutes from the February 22, 2016 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#7b. Approve Financial Statement General Fund – February 2016

Copies of this statement are on file in the City Secretary's office.

#7c. Approve Financial Statement Water & Sewer Fund – February 2016

Copies of this statement are on file in the City Secretary's office.

#7d. Approve Financial Statement Debt Service – February 2016

Copies of this statement are on file in the City Secretary's office.

#7e. Approve Bills for the General Fund – March 2016

Copies of the bills are on file in the City Secretary's office.

#7f. Approve Bills for the Water & Sewer Fund – March 2016

Copies of the bills are on file in the City Secretary's office.

#7g. Approve Bills for the Debt Service Fund – March 2016

Copies of the bills are on file in the City Secretary's office.

#7h. Approve Court Report – February 2016

Copies of this report are on file in the City Secretary's office.

#7i. Approve Police Report – February 2016

Copies of this report are on file in the City Secretary's office.

#7j. Approve Road & Ditch Report – February 2016

Copies of this report are on file in the City Secretary's office.

#7k. Approve Storm Water Management Report – February 2016

Copies of this report are on file in the City Secretary's office.

The motion to approve items 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h, 7i, 7j and 7k was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Nixon carried.

#8. Approve Operator's Report – February 2016

The motion to approve the report, as submitted, was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried. Copies of this report are on file in the City Secretary's office.

#9. Consider, discuss and/or take possible action on the potential Clean Water State Revolving Fund of financing with the Texas Water Development Board for the additional water storage capacity project

The motion to approve details regarding the project was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Nixon, motion carried.

#10. Consideration and possible action on proposal from The GMS Group, L.L.C. to serve as financial advisor and approve contract, if appropriate

The motion to accept the proposal, and approve the contract, was made by Councilman Mark Kroll. The motion was seconded by Councilman Melvin Nixon, motion carried.

#11. Consider, discuss and/or take possible action on the proposal for Andrews Kurth, LLP as Bond Counsel and approve contract, if appropriate

The motion to accept the proposal, and approve the contract, was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Scott Essmeier, motion carried.

#12. Consider, discuss and/or take possible action to approve the adoption of the necessary Resolution to accompany the Program Information Form to be submitted to the TWDB, if appropriate

No action was taken on this item.

#13. Consider, discuss and/or take possible action to authorize engineer to compile information necessary for the Program Information Form submission to the TWDB

The motion to approve the authorization was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Nixon, motion carried.

#14. Consider, discuss and/or take possible action to approve Resolution 0328-2016 a resolution setting the dates, time and place for public hearings on the proposed annexation of certain property by the City of Woodbranch Village, Texas and authorizing and directing the Mayor to publish notice of such public hearings

The motion to approve the resolution was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#15. Consider, discuss and/or take possible action to approve Resolution 0328-2016-A a resolution approving the submission of a grant application to the Office of Governor for the Identification and Equipment Project

The motion to approve the resolution was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Scott Essmeier, motion carried.

#16. Consider, discuss and/or take possible action on Ordinance 254-2015 and the proposed installation of park rules signage at the city parks

The motion to table this item was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#17. Consider, discuss and/or take possible action on appointing Councilman Scott Essmeier as Police Department Liaison

The motion for council to go in to Closed Executive Session, in Accordance with Texas Local Government Code, Section 551.071- Consultation with Attorney, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Nixon, motion carried. Council went in to closed session at 8:24 p.m.

Council reconvened in to regular session at 8:44 p.m. The motion to table items 17 and 18, until the April 25th, 2016 regular meeting, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#18. Consider, discuss and/or take possible action on appointing Councilman Melvin Nixon to oversee the water and sewer operations of the city

No action was taken on this item.

#19. Consider, discuss and/or take possible action on the repair of the Magnolia Street Bridge (Joe Krispinsky, Council Position 4)

The motion to table this item was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#20. Consider, discuss and/or take possible action on bids for a new patrol car

The motion to replace the motor, in the 2009 patrol unit, instead of purchasing a new patrol car, was made by Councilman Mark Kroll. The motion was seconded by Councilman Melvin Nixon, motion carried.

#21. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T VODE 551.074 – To discuss personnel matters –

(A) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Officer Terrell Duckett, Officer Phillip Frear, Officer Domingo Montelongo, Officer Eric Pitts, Officer Morris Scott, Chief Andre Singleton, Officer Ann Wilkins (Vera Craig, Mayor)

Council went in to closed session at 8:45 p.m.

#22. Reconvene and take possible action

Council reconvened in to regular session at 9:31 p.m. The motion to take no action until the regular meeting scheduled for Monday, April 25th, 2016 was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

The motion to have the city attorney review the curfew ordinance, and for the mayor and council to review the general orders regarding the handling of curfew violation cases for the April 25th, 2016 regular meeting, was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier, motion carried.

#23. Announcements and requests for future agenda items and schedule a workshop pertaining to Ordinance 251-2015

No announcements were made.

#24. Adjourn

The motion to adjourn the meeting at 9:36 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

