

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING, PUBLIC HEARINGS AND REGULAR MEETING MINUTES
APRIL 25, 2016

The City of Woodbranch Village council met in a special meeting at 6:30 p.m., with two public hearings and the regular meeting to immediately follow, on Monday, April 25, 2016, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 6:30 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Mark Kroll and Councilman Joe Krispinsky. Councilwoman Debbie Lawson was not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Melvin Mixon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

SPECIAL MEETING (6:30 P.M.)

#5. Annexation of Property into the Corporate Limits of the City of Woodbranch Village – Martin – 18.71 ACRES

#6. OPEN PUBLIC HEARING (6:30 P.M.)

The public hearing opened at 6:30 p.m.

#7. On the following date, the Woodbranch Village City Council will hold a public hearing regarding annexation. On the 25th day of April 2016, at 6:30 pm; and giving all interested persons the right to appear and be heard on the proposed annexation by the City of Woodbranch Village, Texas of the following described property, to-wit: Property comprising of approximately 18.71 acres in the vicinity of US 59 and Roman Forest Blvd. and in the Extra-territorial jurisdiction of the City of Woodbranch Village, Texas and being more particularly described by metes and bounds contained in Exhibit "A."

No comments from the public were made.

#8.Close Public Hearing

The motion to adjourn the public hearing was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried. The public hearing was adjourned at 6:37 p.m.

#9. OPEN PUBLIC HEARING (6:45 P.M.)

The public hearing opened at 6:45 p.m.

#10. On the following date, the Woodbranch Village City Council will hold a public hearing regarding annexation. On the 25th day of April 2016, at 6:30 pm; and giving all interested persons the right to appear and be heard on the proposed annexation by the City of Woodbranch Village, Texas of the following described property, to-wit: Property comprising of approximately 18.71 acres in the vicinity of US 59 and Roman Forest Blvd. and in the Extra-territorial jurisdiction of the City of Woodbranch Village, Texas and being more particularly described by metes and bounds contained in Exhibit "A."

No comments from the public were made.

#11 .Close Public Hearing

The motion to adjourn the public hearing was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried. The public hearing was adjourned at 6:47 p.m.

#12. Adjourn special meeting

The motion to adjourn the special meeting was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried. The special meeting was adjourned at 6:48 p.m.

REGULAR MEETING (7:00 P.M.)

#3. Sign In Sheet and Resident Comments

Julieann Bond – resident signed in to express her concern for the city park and to suggest improvements that could be made.

#4. CONSENT AGENDA

#4a. Approve Minutes from the March 28, 2016 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#4b. Approve Minutes from the April 2, 2016 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#4c. Approve Financial Statement General Fund – March 2016

Copies of this statement are on file in the City Secretary's office.

#4d. Approve Financial Statement Water & Sewer Fund – March 2016

Copies of this statement are on file in the City Secretary's office.

#4e. Approve Financial Statement Debt Service – March 2016

Copies of this statement are on file in the City Secretary's office.

#4f. Approve Bills for the General Fund – April 2016

Copies of the bills are on file in the City Secretary's office.

#4g. Approve Bills for the Water & Sewer Fund – April 2016

Copies of the bills are on file in the City Secretary's office.

#4h. Approve Bills for the Debt Service Fund – April 2016

Copies of the bills are on file in the City Secretary's office.

#4i. Approve Court Report – March 2016

Copies of this report are on file in the City Secretary's office.

#4j. Approve Police Report – March 2016

Copies of this report are on file in the City Secretary's office.

#4k. Approve Road & Ditch Report – March 2016

Copies of this report are on file in the City Secretary's office. Resident, Mary McFarland wanted to say, "thank you", to Councilman Joe Krispinsky for his efforts to clean out a blocked culvert near her property and commented on how the drainage had improved.

Mayor Craig announced that Riverside Waste provided roll off containers, 3 times per the contract, for residents who were affected by flooding and would be providing heavy trash service to further assist with debris removal.

#4l. Approve Storm Water Management Report – March 2016

Copies of this report are on file in the City Secretary's office.

The motion to approve items 4a, 4b, 4c, 4d, 4e, 4f, 4g, 4h, 4i, 4j, 4k and 4l was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joseph Krispinsky, motion carried.

#5. Approve Operator's Report – March 2016

The motion to approve the report, as submitted, was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Melvin Mixon, motion carried. Copies of this report are on file in the City Secretary's office.

#6. Consider, discuss and/or take possible action on the inter local agreement with the Montgomery County Commissioner's office regarding the City's financial contribution to the repair of the Woodway Forest ditch project
No action was taken on this item.

#7. Consider, discuss and/or take possible action on appointing a Police Department Liaison
The motion to appoint Councilman Joe Krispinsky, as Police Department Liaison, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Nixon, motion carried.

#8. Consider, discuss and/or take possible action on appointing a Road & Ditch Committee Chairperson
The motion to appoint Councilman Melvin Nixon, as Road & Ditch Committee Chairperson, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#9. Consider, discuss and/or take possible action on the closure of the Magnolia Street Bridge (Vera Craig, Mayor)
Council instructed the Mayor and City Secretary to proceed with the collection of bids for repair not to exceed \$50,000.00 for consideration at the next regular meeting of council. No other action was taken on this item.

#10. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T VODE 551.074 – To discuss personnel matters –

(A) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Officer Terrell Duckett, Officer Phillip Frear, Officer Domingo Montelongo, Officer Eric Pitts, Officer Morris Scott, Chief Andre Singleton, Officer Ann Wilkins (Vera Craig, Mayor)
Council went in to closed session at 7:31 p.m.

#11. Reconvene and take possible action

Council reconvened in to regular session at 8:27 p.m. The motion to have the Mayor proceed as discussed in closed session was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Nixon, motion carried.

#12. Announcements and requests for future agenda items and schedule a workshop pertaining to Ordinance 251-2015

Council has called for a Special Meeting, with a closed executive session, to take place on May 2, 2016 at 6:30 p.m. No other announcements were made.

#13. Adjourn

The motion to adjourn the meeting at 8:32 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.