

THE CITY OF WOODBRANCH VILLAGE  
REGULAR MEETING MINUTES  
APRIL 28, 2015

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m. on Tuesday, April 28, 2015, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:01 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Charles Bordelon, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Charles Bordelon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

#5. Sign in Sheet and Resident Comments –

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Minutes from the March 24, 2015 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Minutes from the April 16, 2015 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6c. Financial Statement General Fund – March 2015

Copies of this statement are on file in the City Secretary's office.

#6d. Financial Statement Water & Sewer Fund – March 2015

Copies of this statement are on file in the City Secretary's office.

#6e. Financial Statement Debt Service – March 2015

Copies of this statement are on file in the City Secretary's office.

#6f. Bills for the General Fund – April 2015

Copies of the bills are on file in the City Secretary's office.

#6g. Bills for the Water & Sewer Fund – April 2015

Copies of the bills are on file in the City Secretary's office.

#6h. Bills for the Debt Service Fund – April 2015

Copies of the bills are on file in the City Secretary's office.

#6i. Court Report – March 2015

Copies of this report are on file in the City Secretary's office.

#6j. Police Report – March 2015

Copies of this report are on file in the City Secretary's office.

#6k. Road & Ditch Report – March 2015

Copies of this report are on file in the City Secretary's office.

#6l. Storm Water Management Report – March 2015

No new activity was reported and no report was submitted.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i, 6j, 6k and 6l was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#6m. Operator's Report – March 2015

The motion to approve the report as submitted was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried. Copies of this report are on file in the City Secretary's office.

#7. Consider and discuss the TCEQ variance application status (Bob Schmidt, Strand & Associates)

No action was taken on this item.

#8. Consider and/or take possible action on the donation of the 2006 retired patrol unit to the New Caney Fire Department

The motion to approve the donation was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#9. Consider and/or take possible action on the adoption of the Montgomery County development and design standards

The motion to have City Attorney, Leonard Schneider, draft an ordinance to adopt the development and design standards was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#10. Consider and/or take possible action on the request for a deed restriction variance for Woodway Forest

The motion to deny the request for a variance was made by Councilman Melvin Mixon. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#11. Consider and discuss seeking bids for garbage services

The motion to approve the seeking of bids for garbage services was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#12. Consider and /or take possible action on the approval of the change to the Police Department General orders outlining the policy for part time patrol officers

The motion to approve change was made by Councilman Melvin Mixon. The motion was seconded by Councilman Scott Essmeier, motion carried.

#13. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matter –

Council went in to Closed Executive Session at 7:38 p.m.

#13(A). – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Morris Scott and Ann Wilkins (Melvin Mixon, Police Department Liaison and Chief Andre Singleton)

#14. Reconvene and take possible action

Council reconvened in to open session at 8:02 p.m. The motion hire both Morris Scott and Ann Wilkins, to serve as reserve officers, contingent on a 90 day probation, was made by Councilman Melvin Mixon. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#15. Announcements and requests for future agenda items

Councilman Scott Essmeier reminded everyone to vote for the consolidation of ESD #7 & ESD#11 in May 2015. No other announcements were made.

#16. Adjourn

The motion to adjourn the meeting at 8:06 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Charles Bordelon, motion carried.

