

THE CITY OF WOODBRANCH VILLAGE  
PUBLIC HEARINGS AND REGULAR MEETING MINUTES  
MAY 23, 2016

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., with the first of two public hearings beginning at 7:00 p.m., and the second immediately following at 7:15 p.m., on Monday, May 23, 2016, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:00 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Mark Kroll, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Melvin Mixon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

Wayne Greer – resident at 242 Tall Timbers asked for council assistance with drainage in his area. Mr. Greer stated since improvements were made to Roman Forest Blvd a considerable amount of water is directed to his property, and other residential properties in his area, causing flooding. Mr. Greer did make contact with the County Commissioner's office to suggest a drainage ditch alongside the boulevard. Mr. Greer was told it would not be possible as it might interfere with the pipe line. Mr. Greer asked the city to get involved to further investigate a ditch to improve the drainage.

Marty Murray – resident at 230 Tall Timbers asked for council assistance with drainage in his area. Mr. Murray stated there is no drainage ditch for his property. Mr. Murray stated the properties surrounding his are all higher and water runs directly through his property with nothing to prevent it from coming in his house. He has installed French drains in order to help with the drainage and tiled the inside of his house and still flooded seven times in the last year. Mr. Murray is requesting approval of the installation of a bulkhead and/or drainage ditch to improve the drainage and decrease the chances of flooding his home.

#6. OPEN PUBLIC HEARING (7:00 P.M.)

The public hearing opened at 7:00 p.m.

#7. Hearing on possible Adoption of a Curfew Ordinance establishing a curfew for persons under the age of 17 within the City of Woodbranch Village, Texas

Mayor Craig read aloud the caption to the proposed curfew ordinance. No comments from the public were made.

#8. Close Public Hearing

The public hearing was adjourned at 7:15 p.m.

#9. OPEN PUBLIC HEARING (7:15 P.M.)

The public hearing opened at 7:16 p.m.

#10. Hearing on possible Adoption of a Curfew Ordinance establishing a curfew for persons under the age of 17 within the City of Woodbranch Village, Texas

No comments from the public were made.

#11. Close Public Hearing

The public hearing was adjourned at 7:19 p.m.

#12. Gloria Kelso – resident would like to express her concerns for the drainage ditch that runs in front of her property  
Ms. Kelso asked for council assistance with the drainage in front of her house. Ms. Kelso stated the dirt from her yard has washed in to the ditch that once existed in front of her house. She further stated the drainage is poor in her area in spite of a culvert being installed at the side of her property which has since been covered up on the north side of the street where it was intended to drain the water to. Mayor Craig stated that council would recommend a review of the drainage in her area and possibly discuss it on a future agenda.

### #13. CONSENT AGENDA

#13a. Approve Minutes from the April 25, 2016 – Special Meeting, Public Hearings and Regular Meeting  
Copies of the minutes are on file in the City Secretary's office.

#13b. Approve Minutes from the May 2, 2016 – Special Meeting  
Copies of the minutes are on file in the City Secretary's office.

#13c. Approve Financial Statement General Fund – April 2016  
Copies of this statement are on file in the City Secretary's office.

#13d. Approve Financial Statement Water & Sewer Fund – April 2016  
Copies of this statement are on file in the City Secretary's office.

#13e. Approve Financial Statement Debt Service – April 2016  
Copies of this statement are on file in the City Secretary's office.

#13f. Approve Bills for the General Fund – May 2016  
Copies of the bills are on file in the City Secretary's office.

#13g. Approve Bills for the Water & Sewer Fund – May 2016  
Copies of the bills are on file in the City Secretary's office.

#13h. Approve Bills for the Debt Service Fund – May 2016  
Copies of the bills are on file in the City Secretary's office.

#13i. Approve Court Report – April 2016  
Copies of this report are on file in the City Secretary's office.

#13j. Approve Police Report – April 2016  
Copies of this report are on file in the City Secretary's office.

#13k. Approve Road & Ditch Report – April 2016  
Copies of this report are on file in the City Secretary's office.

#13l. Approve Storm Water Management Report – April 2016  
Copies of this report are on file in the City Secretary's office.

The motion to approve items 13a, 13b, 13c, 13d, 13e, 13f, 13g, 13h, 13i, 13j, 13k and 13l was made by Councilman Melvin Mixon. The motion was seconded by Councilman Scott Essmeier, motion carried.

#14. Approve Operator's Report – April 2016  
The motion to approve the report, as submitted, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried. Copies of this report are on file in the City Secretary's office.

#15. Consider, discuss and/or take possible action on the inter local agreement with the Montgomery County Commissioner's office regarding the City's financial contribution to the repair of the Woodway Forest ditch project  
No action was taken on this item.

#16. Consider, discuss and/or take possible action on the closure of the Magnolia Street Bridge (Vera Craig, Mayor)  
No action was taken on this item.

#17. Consider, discuss and/or take possible action on Ordinance 253-2016 – an ordinance of the city council of the City of Woodbranch Village, Texas annexing the hereinafter described territory to the City of Woodbranch Village, Montgomery County, Texas, and extending the boundary limits of said City so as to include said hereinafter described property within said city limits, and granting to all the inhabitants of said property all the rights and privileges of other citizens and binding said inhabitants by all of the acts, ordinances, resolutions, and regulations of said city; and adopting a service plan

The motion to approve the ordinance was made by Councilman Melvin Mixon. The motion was seconded by Councilman Joseph Krispinsky, motion carried.

#18. Consider, discuss and/or take possible action on Ordinance 254-2016 – an ordinance of the city council of the City of Woodbranch Village, Texas establishing a curfew for persons under the age of 17 within the City of Woodbranch Village, Texas, between the hours of 12 midnight and 6 a.m. as well as at all times during the day during which school is in session; also containing definitions and providing for a penalty for persons in violation of the curfew as a class c misdemeanor; providing that it is unlawful for any parent or guardian of a person subject to curfew to knowingly permit, or by sufficient control allow such person to violate this ordinance; providing that any owner or employer of an establishment violates this ordinance by allowing a minor to remain at such establishment during curfew hours; and establishing a fine in an amount not to exceed \$500 per occurrence and providing for the publication of this ordinance

The motion to approve the ordinance was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#19. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T VODE 551.074 – To discuss personnel matters –

(A) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Officer Terrell Duckett, Officer Phillip Frear, Officer Domingo Montelongo, Officer Eric Pitts, Officer Morris Scott, Chief Andre Singleton, Officer Ann Wilkins (Vera Craig, Mayor)

Council went in to closed session at 7:49 p.m.

#20. Reconvene and take possible action

Council reconvened in to regular session at 8:21 p.m. No action was taken.

Council went in to Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – (Consultation with Attorney) - To receive legal advice at 8:21 p.m.

Council reconvened in to regular session at 8:28 p.m. No action was taken.

#21. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Councilman Melvin Mixon suggested a workshop be scheduled to further discuss options for the ditch project.

Mayor Vera Craig announced that she was contacted by Tavola regarding their \$400K offer of assistance to expand our water supply system. Councilman Scott Essmeier suggested the topic be placed on the next agenda for discussion.

No other announcements were made.

#22. Adjourn

The motion to adjourn the meeting at 8:33 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

