

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
JULY 01, 2014

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m. on Tuesday, July 01, 2014, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. by Mayor Johnny Wolfe. Roll call showed as being present Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Johnny Wolfe, and Councilman Charles Bordelon. Councilwoman Vera Craig and City Attorney Leonard Schneider were not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Charles Bordelon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

#5. Sign in Sheet and Resident Comments –

No names appeared on the sign in sheet.

#6. Mike Martin, developer of Lilliput, to discuss utilities to the proposed development, as well as to discuss the City of Houston ETJ

Mr. Martin presented Mayor and Council with a proposal to provide utilities to the proposed development and not rely on the city for services. Mr. Martin also informed Mayor and Council that he has met with the City of Houston regarding a waiver of ETJ for the Lilliput project and was told that it should not be any problem to release it with a request letter sent from both Lilliput and the City of Woodbranch Village. Mr. Martin stated that it would be necessary for the City of Woodbranch to negotiate an additional waiver of ETJ, separate from Lilliput, for the corner property located at the corner of Railroad Ave and Roman Forest Blvd. Mr. Martin also stated that the proposed commercial construction, near the fire station, is looking to begin as soon as negotiations were complete.

#7. Minutes from the May 20, 2014 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#8. Financial Statement General Fund – May 2014

Copies of this statement are on file in the City Secretary's office.

#9. Financial Statement Water & Sewer Fund – May 2014

Copies of this statement are on file in the City Secretary's office.

#10. Financial Statement Debt Service – May 2014

Copies of this statement are on file in the City Secretary's office.

#11. Bills for the General Fund – June 2014

Copies of the bills are on file in the City Secretary's office.

#12. Bills for the Water & Sewer Fund – June 2014

Copies of the bills are on file in the City Secretary's office.

#13. Bills for the Debt Service Fund – June 2014

Copies of the bills are on file in the City Secretary's office.

#14. Court Report – May 2014

Copies of this report are on file in the City Secretary's office.

#15. Police Report – May 2014

Copies of this report are on file in the City Secretary's office.

#16. Road & Ditch Report – May 2014

Copies of this report are on file in the City Secretary's office.

The motion to approve items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#17. Operator's Report – May 2014

The motion to approve the report as submitted was made by Councilman Charles Bordelon. The motion was seconded by Councilman Melvin Mixon, motion carried. Copies of this report are on file in the City Secretary's office.

#18. Ordinance 229 – an ordinance amending the 2013-2014 budget

Mayor Johnny Wolfe read the proposed ordinance aloud. The motion to approve Ordinance 229 was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#19. Resolution 0701-14 – Resolution approving the expansion & remodeling of the facilities of the Montgomery Central Appraisal District

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilman Charles Bordelon, motion carried.

#20. Resolution 0701-14-A – Resolution approving the Montgomery County Emergency Communication District Budget for fiscal year 2015

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#21. Consider and approve the bid(s) submitted for the water & sewer expansion planning project

The motion to table this item was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#22. Consider and approve the bid(s) submitted for the regular maintenance of the Southwood sewer line

The motion to table this item was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#23. Consider and approve the bid(s) submitted for the performance of a smoke test on the sewer system

The motion to approve the bid from Severn Trent was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#24. Consider and approve Ordinance 228 – for the operation of golf carts within the city limits – 2nd reading

Mayor Wolfe read aloud the caption of ordinance 228. The motion to approve Ordinance 228 was made by Councilman Scott Essmeier. The motion was seconded by Councilman Charles Bordelon, motion carried.

#25. Consider and approve the annual renewal of the copy machine maintenance service agreement

The motion to approve the renewal was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#26. Consider and accept the letter of resignation of Officer Daniel Soto, II

The motion to accept the letter of resignation was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#27. Closed Executive Session in Accordance with the Open Meeting Act TEX. GOV'T CODE 551-074 – To discuss personnel matters – To interview and potentially hire candidate Auxiliary Officer Eric Pitts for the vacant full time paid officer position

Council went into closed executive session at 8:25 p.m.

#28. Reconvene

Council reconvened at 8:31 p.m.

#29. Take action on closed executive session

The motion to hire Officer Pitts, contingent on a 6 month probation, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#30. Announcements and requests for future agenda items

No announcements were made.

#31. Adjourn

The motion to adjourn the meeting at 8:36 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Charles Bordelon, motion carried.