

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
JULY 25, 2016

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Monday, July 25, 2016, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:00 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Mayor Vera Craig, Councilman Mark Kroll, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Scott Essmeier and Councilman Melvin Mixon were not in attendance. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

James Jackson – resident expressed his concerns for the enforcement of park rules and illegal dumping being done at the city parks. Mr. Jackson asked council to consider closing the park at dusk and starting a volunteer group to support the maintenance of the city parks if need be.

Julieann Bond – resident expressed her concern for the maintenance of the city parks and illegal dumping.

Stephen Carlisle – Chief of Police for the City of Roman Forest wanted to offer his help with the rebuilding of our police department. Chief Carlisle stated that he would like to, “extend the olive branch,” to our city by offering his services to operate both the Roman Forest police department and the City of Woodbranch Village police department, for a small fee.

#6. CONSENT AGENDA

#6a. Approve Minutes from the June 27, 2016 – Regular Meeting

Copies of the minutes are on file in the City Secretary’s office.

#6b. Approve Financial Statement General Fund – June 2016

Copies of this statement are on file in the City Secretary’s office.

#6c. Approve Financial Statement Water & Sewer Fund – June 2016

Copies of this statement are on file in the City Secretary’s office.

#6d. Approve Financial Statement Debt Service – June 2016

Copies of this statement are on file in the City Secretary’s office.

#6e. Approve Bills for the General Fund – July 2016

Copies of the bills are on file in the City Secretary’s office.

#6f. Approve Bills for the Water & Sewer Fund – July 2016

Copies of the bills are on file in the City Secretary’s office.

#6g. Approve Bills for the Debt Service Fund – July 2016

Copies of the bills are on file in the City Secretary’s office.

#6h. Approve Court Report – June 2016

Copies of this report are on file in the City Secretary’s office.

#6i. Approve Road & Ditch Report – June 2016

Copies of this report are on file in the City Secretary's office.

#6k. Approve Storm Water Management Report – June 2016

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i, 6j and 6k and was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#7. Approve Operator's Report – June 2016

The motion to approve the report, as submitted, was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Mark Kroll, motion carried. Copies of this report are on file in the City Secretary's office. Mayor Craig asked for an update on the schedule for smoke testing and if the replacement of the water meter lids, lost in the flood, had started. It was reported that smoke testing would take place on August 15, 2016 and that the lids would be replaced and billed through the maintenance cap.

#8. Consider, discuss and/or take possible action on rescinding the motion from June 29, 1999 to install a grinder pump at 219 Holly Lane and have the City responsible for its maintenance

The motion to rescind the motion was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#9. Consider, discuss and/or take possible action on the request for proposals submitted for financial advisor services needed for the ground storage project

The motion to accept the proposal, from The GMS Group, LLP, was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Mark Kroll, motion carried.

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#10. Consider, discuss and/or take possible action on the request for proposals submitted for bond counsel services needed for the ground storage project

The motion to accept the proposal, from Andrews Kurth LLP, was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#11. Consider, discuss and/or take possible action on the request for proposals submitted for engineering services needed for the ground storage project

The motion to accept the proposal, from O'Malley Strand Associates, Inc., was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#12. Consider and approve Resolution 0725-2016 approving the 2017 Montgomery County Emergency Communication District Operating Budget

The motion to approve the resolution was made by Councilman Mark Kroll. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#13. Consider and approve the submission of a nominee to the Montgomery County Emergency Communication District Board of Managers

The motion to approve the submission, of Vicky Rudy, was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#14. Consider, discuss and/or take possible action on Ordinance 254-2016 – an ordinance calling for an election for Tuesday, November 8, 2016 for the following positions to be open; Council Positions 2, 4 & 5 (Vera Craig, Mayor)
The motion to approve the ordinance was made by Councilman Mark Kroll. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#15. Consider and approve the Joint Election Agreement for the November 8, 2016 Election
The motion to approve the agreement was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#16. Consider and approve the Election Services Agreement for the November 8, 2016 Election
The motion to approve the agreement was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Mark Kroll, motion carried.

#19. Consider and accept excess collections for 2015 Debt Service and Certification for Debt Service Collection Rate for 2016-2017
The motion to accept the excess collection for 2015 for Debt Service and Certification was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#17. Consideration and possible action to accept the Petition for Annexation of Property into the Corporate City Limits of the City of Woodbranch Village – Mark Martin – 3.215 ACRES
The motion to accept the petition was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#18. Consider, discuss and/or take possible action to approve Resolution 0725-2016 – A resolution setting the dates, times and place for public hearings on the proposed annexation of certain property by the City of Woodbranch Village, Texas and authorizing and directing the Mayor to publish notice of such public hearings
The motion to approve the resolution was made by Councilman Mark Kroll. The motion was seconded by Councilman Joe Krispinsky, motion carried.

Public Comment – Mayor Craig opened the meeting to a public comment session for citizens to comment or question the Lilliput Farms developer and council regarding the annexation only.

Terry Kinler – resident expressed concern for deed restriction availability and enforcement, police department issues, had questions on HOA and comments regarding speeding patrol vehicles from neighboring cities and county.

#20. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T VODE 551.074 – To discuss personnel matters –

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee – Jeffrey Heyse (Vera Craig, Mayor)

Council went in to closed session at 7:54 p.m.

#21. Reconvene and take possible action on executive session
Council reconvened in to regular session, taking no action, at 8:12 p.m.

#22. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)
No announcements were made.

#23. Adjourn

The motion to adjourn the meeting at 8:16 p.m. was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Mark Kroll, motion carried.

