

THE CITY OF WOODBRANCH VILLAGE  
PUBLIC HEARING AND REGULAR MEETING MINUTES  
JULY 28, 2015

The City of Woodbranch Village council met in a public hearing, with a regular meeting to immediately follow, at 7:00 p.m. on Tuesday, July 28, 2015, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:01 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Charles Bordelon, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. Councilman Scott Essmeier was not in attendance. City Secretary Charlotte Smith was present to take the minutes of the hearing and regular meeting. Councilman Melvin Mixon led the hearing with a prayer, followed by the pledge of allegiance to the flag.

PUBLIC HEARING (7:00 P.M.)

#5. Public hearing on adoption of rules governing plats and subdivision of land and property development within the City and its ETJ

No comments were made.

#6. Adjourn

The hearing was adjourned at 7:16 p.m.

REGULAR MEETING (7:15 P.M.)

#7. Call to Order

The meeting was called to order at 7:16 p.m.

#8. Roll Call

Roll call showed as being present City Attorney Leonard Schneider, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Charles Bordelon, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. Councilman Scott Essmeier was not in attendance.

#9. Brian Gibson, Friendswood Development Company and James Brown, LJA Engineering to present council with information on a proposed agreement for an interconnect for emergency water and a proposed expansion plan of the City's ground water storage facilities

Mr. Gibson and Mr. Brown presented Mayor and Council with the details regarding a proposed emergency interconnect amending the existing contract with EMCUD #7. No action was taken on this item.

#10. James Jackson – resident would like to present council with suggestions for the maintenance and up keep of the city park

Mr. Jackson presented Mayor and Council with his concerns for the maintenance and upkeep of the area, designated as a city park, at the end of Maple Lane. Mr. Jackson has tried for many years to maintain the park and has installed garbage cans, park benches and picnic tables only to have them destroyed or stolen. Mr. Jackson asked if the City could do anything to help keep the park in good condition so residents have a place to go and enjoy the creek. Mr. Jackson made mention of posting the hours the park is available to the public, installation of a method to close the park at the entrance, updating the sign over the park entrance, installing recreational table or benches, installing trash receptacles, possibly have garbage service pick at the entrance and/or installing a crushed concrete driveway circle leading in to and around the park.

#11. Sign In Sheet and Resident Comments –

No names appeared on the sign in sheet.

#12. CONSENT AGENDA

#12a. Approve Minutes from the June 23, 2015 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#12b. Approve Financial Statement General Fund – June 2015

Copies of this statement are on file in the City Secretary's office.

#12c. Approve Financial Statement Water & Sewer Fund – June 2015

Copies of this statement are on file in the City Secretary's office.

#12d. Approve Financial Statement Debt Service – June 2015

Copies of this statement are on file in the City Secretary's office.

#12e. Approve Bills for the General Fund – July 2015

Copies of the bills are on file in the City Secretary's office.

#12f. Approve Bills for the Water & Sewer Fund – July 2015

Copies of the bills are on file in the City Secretary's office.

#12g. Approve Bills for the Debt Service Fund – July 2015

Copies of the bills are on file in the City Secretary's office.

#12h. Approve Court Report – June 2015

Copies of this report are on file in the City Secretary's office.

#12i. Approve Police Report – June 2015

Copies of this report are on file in the City Secretary's office.

#12j. Approve Road & Ditch Report – June 2015

Copies of this report are on file in the City Secretary's office.

#12k. Approve Storm Water Management Report – June 2015

Copies of this report are on file in the City Secretary's office.

The motion to approve items 12a, 12b, 12c, 12d, 12e, 12f, 12g, 12h, 12i, 12j and 12k was made by Councilman Charles Bordelon. The motion was seconded by Councilman Melvin Mixon, motion carried.

#13. Approve Operator's Report – June 2015

The motion to approve the report, as submitted, was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joseph Krispinsky, motion carried. Copies of this report are on file in the City Secretary's office.

#14. Consider and discuss the TCEQ variance application status (Vera Craig, Mayor)

No action was taken on this item.

#15. Consider and discuss the notice of adoption of amended groundwater reduction plan for the San Jacinto River Authority (Vera Craig, Mayor)

No action was taken on this item.

#16. Consider, discuss and/or take possible action on the annual renewal of the maintenance agreement for the Xerox machine

The motion to approve the renewal was made by Councilman Melvin Mixon. The motion was seconded by Councilman Charles Bordelon, motion carried.

#17. Resolution 0726-15 – Resolution approving the Montgomery County Emergency Communication District Budget for fiscal year 2016

The motion to approve the resolution was made by Councilwoman Debbie Lawson. The motion was second by Councilman Joseph Krispinsky, motion carried.

#18. Consider, discuss and/or take possible action on Ordinance 244-2015 – an ordinance calling for an election for Tuesday, November 3, 2015 for the following positions to be open: Mayor and Council Positions 1 and 3 (Vera Craig, Mayor)

The motion to adopt the ordinance was made by Councilman Melvin Mixon. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#19. Consider and approve the Joint Election Agreement for the November 3, 2015 Election

The motion to approve the agreement was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Charles Bordelon, motion carried.

#20. Consider and approve the Joint Election Agreement for the November 3, 2015 Election

The motion to approve the agreement was made by Councilman Melvin Mixon. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#21. Consider, discuss and/or take possible action on scheduling a second monthly meeting of council

No action was taken.

#22. Consider, discuss and/or take possible action to set special meetings and/or workshops on budget and other matters

A special meeting will be scheduled for August 4, 2015 at 7:00 p.m. to discuss the proposed tax rate for 2015-2016.

#23. Announcements and requests for future agenda items

Councilman Melvin Mixon suggested that the City publish an ad for a full time patrol position since Officer Stewart resigned. No other announcements were made.

#24. Adjourn

The motion to adjourn the meeting at 8:35 p.m. was made by Councilman Joseph Krispinsky. The motion was seconded by Councilman Melvin Mixon, motion carried.