

THE CITY OF WOODBRANCH VILLAGE
WORKSHOP AND SPECIAL MEETING MINUTES
AUGUST 24, 2015

The City of Woodbranch Village council met in a workshop, with a special meeting to immediately follow, at 6:00 p.m. on Monday, August 24, 2015, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The workshop was called to order at 6:00 p.m. by Mayor Vera Craig. The workshop adjourned at 6:58 p.m. and Mayor Craig called to order the Special Meeting at 7:01 p.m. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Charles Bordelon, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the hearing and regular meeting. Councilman Charles Bordelon led the hearing with a prayer, followed by the pledge of allegiance to the flag.

WORKSHOP (6:00 P.M.)

#1. Consideration and discussion of the proposed 2015-2016 Budget
No comments were made.

#2. Adjourn
The workshop was adjourned at 6:58 p.m.

SPECIAL MEETING (7:01 P.M.)

#5. Tammy McRae – Tax Assessor for Montgomery County
Ms. McRae's attendance was rescheduled to the September 15th meeting.

#6. Mark Martin – Developer of Lilliput Farms to give Mayor and Council an update on the development
Mr. Martin presented Mayor and Council with the status of his proposed development and answered questions.

#7. Sign In Sheet and Resident Comments –
No names appeared on the sign in sheet.

#8. CONSENT AGENDA

#8a. Approve Minutes from the July 28, 2015 – Public Hearing and Regular Meeting
Copies of the minutes are on file in the City Secretary's office.

#8b. Approve Minutes from the August 04, 2015- Special Meeting

#8c. Approve Financial Statement General Fund – July 2015
Copies of this statement are on file in the City Secretary's office.

#8d. Approve Financial Statement Water & Sewer Fund – July 2015
Copies of this statement are on file in the City Secretary's office.

#8e. Approve Financial Statement Debt Service – July 2015
Copies of this statement are on file in the City Secretary's office.

#8f. Approve Bills for the General Fund – August 2015
Copies of the bills are on file in the City Secretary's office.

#8g. Approve Bills for the Water & Sewer Fund – August 2015
Copies of the bills are on file in the City Secretary's office.

#8h. Approve Bills for the Debt Service Fund – August 2015
Copies of the bills are on file in the City Secretary's office.

#8i. Approve Court Report – July 2015

Copies of this report are on file in the City Secretary's office.

#8j. Approve Police Report – July 2015

Copies of this report are on file in the City Secretary's office.

#8k. Approve Road & Ditch Report – July 2015

Copies of this report are on file in the City Secretary's office.

#8l. Approve Storm Water Management Report – July 2015

Copies of this report are on file in the City Secretary's office.

The motion to approve items 8a, 8b, 8c, 8d, 8e, 8f, 8g, 8h, 8i, 8j, 8k and 8l was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#9. Approve Operator's Report – July 2015

The motion to approve the report, as submitted, was made by Councilman Charles Bordelon. The motion was seconded by Councilman Joseph Krispinsky, motion carried. Copies of this report are on file in the City Secretary's office.

#10. Consider, discuss and/or take possible action on the bid submitted for the performance of smoke testing

The motion to approve the bid submitted by Severn Trent, for \$11,812.50, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#11. Consider, discuss and/or take possible action on Ordinance 242-2015 – an ordinance defining and establishing water and sewer service rates; providing for installation of water system, water & sewer tap connections, charges and services to be furnished, providing charge for large water meters, discontinuance of service and reconnections, providing for inspection, location of service connection, injuring water system, and connecting private water prohibited and exception, and delinquent charge; providing access for inspection (Leonard Schneider, City Attorney)
The motion to approve Ordinance 242 was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#12. Consider, discuss and/or take possible action on Ordinance 243-2015 – an ordinance providing rules, regulations and requirements for solid waste services within the city limits, providing for late payment charge and charge for reconnect of service (Leonard Schneider, City Attorney)

The motion to table this item was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#13. Consider, discuss and/or take possible action on Ordinance 245-2015 – an ordinance to regulate manufactured homes for residential and business use in the City; providing general restriction and requirements for manufactured homes and mobile office units; prohibiting pre 1976 mobile homes; providing for regulations, inspection, licenses and permits; providing for fees; providing for penalties for violations; providing severability; making other findings and provisions related thereto; and providing for an effective date (Leonard Schneider, City Attorney)

The motion to table this item was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#14. Consider, discuss and/or take possible action on Resolution 0825-15 approving the Montgomery Central Appraisal District Board of Directors Nomination for 2016-2017

No action was taken on this item.

#15. Consider, discuss and/or take possible action on the approval of a grant application submission to the East Montgomery County Improvement District (Andre Singleton, Chief of Police)

The motion to approve the submission was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Charles Bordelon, motion carried.

#16. Consider, discuss and/or take possible action on a nomination to the Montgomery County Emergency District Board of Managers (Vera Craig, Mayor)

No action was taken on this item.

#17. Consider, discuss and/or take possible action to set special meetings and/or workshops on budget and other matters

The motion to move the regular meeting to the fourth Monday of the month was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#18. Announcements and requests for future agenda items

Mayor Craig announced the next scheduled public hearing/special meeting of council to be Monday, September 14, 2015 at 6:45 p.m. to present to the public the proposed budget for 2015-2016 and to discuss regular business of the month at the special meeting scheduled to immediately follow. Mayor Craig also announced a special meeting scheduled for Tuesday, September 15, 2015 at 7:00p.m.to adopt the 2015-2016 tax rate.

Mayor Craig also gave brief updates on the Tavola water well and other ongoing projects. No other announcements were made.

#19. Adjourn

The motion to adjourn the meeting at 8:45 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Charles Bordelon, motion carried.