

THE CITY OF WOODBRANCH VILLAGE  
PUBLIC HEARING AND SPECIAL MEETING MINUTES  
SEPTEMBER 14, 2015

The City of Woodbranch Village council met in a public hearing, with a special meeting to immediately follow, at 6:30 p.m. on Monday, September 14, 2015, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The public hearing was called to order at 6:33 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Charles Bordelon, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. Councilman Scott Essmeier was not in attendance. The public hearing adjourned at 6:49 p.m. and Mayor Craig called to order the Special Meeting at 7:00 p.m. Roll call showed as being present City Attorney Leonard Schneider, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Charles Bordelon, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. Councilman Scott Essmeier was not in attendance. City Secretary Charlotte Smith was present to take the minutes of the hearing and regular meeting. Councilman Melvin Mixon led the hearing with a prayer, followed by the pledge of allegiance to the flag.

PUBLIC HEARING (6:30 P.M.)

#5. Consideration and discussion of the proposed 2015-2016 Budget

The proposed 2015-2016 Budget was presented to the public. No comments were made.

#6. Adjourn

The public hearing was adjourned at 6:49 p.m.

SPECIAL MEETING (7:00 P.M.)

#3. Sign In Sheet and Resident Comments

No names appeared on the sign in sheet.

#4. Bruno Wilganowski – resident requesting a re plat of his property located in Woodway Forest

Mr. & Mrs. Wilganowski are requesting approval and guidance for the construction of a garage on a lot adjacent to their primary residence lot. City Attorney, Leonard Schneider made suggestions to council on how the Wilganowski's could have the property surveyed as one property, combining the two lots, and how council could proceed with the approval. The Wilganowski's were instructed to submit proof of a combined lot survey for council approval in order for them to continue with their construction project.

#5. CONSENT AGENDA

#5a. Approve Minutes from the August 24, 2015- Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#5b. Approve Financial Statement General Fund – August 2015

Copies of this statement are on file in the City Secretary's office.

#5c. Approve Financial Statement Water & Sewer Fund – August 2015

Copies of this statement are on file in the City Secretary's office.

#5d. Approve Financial Statement Debt Service – August 2015

Copies of this statement are on file in the City Secretary's office.

#5e. Approve Bills for the General Fund – September 2015

Copies of the bills are on file in the City Secretary's office.

#5f. Approve Bills for the Water & Sewer Fund – September 2015

Copies of the bills are on file in the City Secretary's office.

#5g. Approve Bills for the Debt Service Fund – September 2015

Copies of the bills are on file in the City Secretary's office.

#5h. Approve Court Report – August 2015

Copies of this report are on file in the City Secretary's office.

#5i. Approve Police Report – August 2015

Copies of this report are on file in the City Secretary's office.

#5j. Approve Road & Ditch Report – August 2015

Copies of this report are on file in the City Secretary's office.

#5k. Approve Storm Water Management Report – August 2015

Copies of this report are on file in the City Secretary's office.

The motion to approve items 5a, 5b, 5c, 5d, 5e, 5f, 5g, 5h, 5i, 5j and 5k was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Melvin Mixon, motion carried.

#6. Approve Operator's Report – August 2015

The motion to approve the report, as submitted, was made by Councilman Melvin Mixon. The motion was seconded by Councilman Charles Bordelon, motion carried. Copies of this report are on file in the City Secretary's office.

Closed Executive Session in accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – To receive general legal advice on and updated information about – Lone Star Groundwater Conservation District groundwater reduction plan.

Council went in to a closed executive session at 7:25 p.m.

Reconvene in to open session

Council reconvened in to open session at 7:30 p.m. No action was taken.

#7. Consider, discuss and/or take possible action on the bid presented for the repair of the elevated storage tank water leak

The motion to approve the bid, as submitted, was made by Councilman Melvin Mixon. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#8. Consider, discuss and/or take possible action on Ordinance 243-2015- an ordinance providing rules, regulations and requirements for solid waste services within the city limits, providing for late payment charge and charge for reconnect of service (Leonard Schneider, City Attorney)

The motion to approve Ordinance 243 was made by Councilman Melvin Mixon. The motion was seconded by Councilman Charles Bordelon motion carried.

#9. Consider, discuss and/or take possible action on Ordinance 245-2015 – an ordinance amending Table A of Ordinance 237-2015 (Leonard Schneider, City Attorney)

The motion to approve Ordinance 245 was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#10. Consider, discuss and/or take possible action on Ordinance 246-2015- an ordinance to regulate manufactured homes for residential and business use in the City; providing general restriction and requirements for manufactured homes and mobile office units; prohibiting pre 1976 mobile homes; providing for regulations, inspection, licenses and permits; providing for fees; providing for penalties for violations; providing severability; making other findings and provisions related thereto; and providing for an effective date (Leonard Schneider, City Attorney)

The motion to approve Ordinance 246 was made by Councilman Charles Bordelon. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#11. Consider and approve Ordinance 247 – an ordinance making appropriations for the support of the City of Woodbranch Village, appropriations of money for a debt service fund and adopting the proposed budget for the City of Woodbranch Village, Texas, fiscal year beginning October 1, 2015 and ending September 30, 2016

The motion to approve Ordinance 247 was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Melvin Mixon, motion carried.

#12. Consider, discuss and/or take possible action on Ordinance 248-2015- an ordinance of the city declaring unopposed candidates in the November 3, 2015 regular city election to office; canceling the election; providing a severability clause; and providing an effective date (Leonard Schneider, City Attorney)

The motion to approve Ordinance 248 was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Melvin Mixon, motion carried.

#13. Consider, discuss and/or take possible action to set special meetings and/or workshops on budget and other matters

Mayor Vera Craig reminded all in attendance of the special meeting to adopt the tax rate scheduled for Tuesday, September 15, 2015 at 7:00 p.m. and the regular meeting for October will be scheduled for Monday, October 26, 2015 at 7:00 p.m.

#14. Announcements and requests for future agenda items

No announcements were made.

#15. Adjourn

The motion to adjourn the meeting at 8:28 p.m. was made by Councilman Melvin Mixon. The motion was seconded by Councilman Joseph Krispinsky, motion carried.