

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
SEPTEMBER 23, 2014

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m. on Tuesday, September 23, 2014, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:03 p.m. by Mayor Johnny Wolfe. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Johnny Wolfe, Councilman Charles Bordelon and Councilwoman Vera Craig. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Melvin Mixon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

#5. Tracey Brodeur & Walter Lee – Entergy, would like to introduce themselves to council

Representatives Brodeur and Lee wanted to introduce themselves to Mayor and Council and offer their assistance in any electrical or power issue or need that the city has or will have in the future.

#18. Debbie Kirkham – H, L, S & K – annual audit review

Debbie Kirkham presented the annual audit to Mayor and Council. There were no comment, questions or statements made.

#6. Sign in Sheet and Resident Comments –

No names appeared on the sign in sheet.

#7. Minutes from the August 19, 2014 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#8. Financial Statement General Fund – August 2014

Copies of this statement are on file in the City Secretary's office.

#9. Financial Statement Water & Sewer Fund – August 2014

Copies of this statement are on file in the City Secretary's office.

#10. Financial Statement Debt Service – August 2014

Copies of this statement are on file in the City Secretary's office.

#11. Bills for the General Fund – September 2014

Copies of the bills are on file in the City Secretary's office.

#12. Bills for the Water & Sewer Fund – September 2014

Copies of the bills are on file in the City Secretary's office.

#13. Bills for the Debt Service Fund – September 2014

Copies of the bills are on file in the City Secretary's office.

#14. Court Report – August 2014

Copies of this report are on file in the City Secretary's office.

#15. Police Report – August 2014

Copies of this report are on file in the City Secretary's office.

#16. Road & Ditch Report – August 2014

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6, 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16 was made by Councilwoman Vera Craig. The motion was seconded by Councilman Scott Essmeier, motion carried.

#17. Operator's Report – August 2014

The motion to approve the report as submitted was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried. Copies of this report are on file in the City Secretary's office.

#19. Consider and approve the bid(s) submitted for the purchase of a new patrol car and emergency equipment

The motion to approve the bid submitted by Caldwell for a 2014 Chevy Tahoe in the amount of \$29,161.00, and a bid for \$6,214.15 for the emergency lighting package, was made by Councilwoman Vera Craig. The motion was second by Councilman Scott Essmeier, motion carried.

#20. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – To receive general legal advice on conflicts of interest and separation of powers and to receive legal advice on policing methods and traffic control and to discuss General Orders Policy 4.3 regarding Career Development Promotions and Transfers (Leonard Schneider, City Attorney)

Council went in to closed session at 8:00 p.m. Council reconvened in to open session at 8:54 p.m.

#21. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters -

21(A) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Police Chief, Andre Singleton

21(B) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Domingo Montelongo

21(C) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Officer Mark Divel

Council went in to closed session at 8:55 p.m.

#22. Reconvene

Council reconvened in to open session at 9:09 p.m.

#23. Take action on closed executive session

The motion to take no action on the closed executive session was made by Councilwoman Vera Craig. The motion was second by Councilman Scott Essmeier, motion carried.

#24. Announcements and requests for future agenda item

The need to schedule a special meeting to discuss employee/personnel of the police department was announced.

#25. Adjourn

The motion to adjourn the meeting at 9:11 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Vera Craig, motion carried.

