

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
DECEMBER 21, 2015

The City of Woodbranch Village council met in a workshop at 6:00 p.m. with a regular meeting that followed at 7:00 p.m., on Monday, December 21, 2015, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:01 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Melvin Mixon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:01 P.M.)

#4. Sign In Sheet and Resident Comments

No names appeared on the sign in sheet.

#5. CONSENT AGENDA

#5a. Approve Minutes from the November 23, 2015 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#5b. Approve Financial Statement General Fund – November 2015

Copies of this statement are on file in the City Secretary's office.

#5c. Approve Financial Statement Water & Sewer Fund – November 2015

Copies of this statement are on file in the City Secretary's office.

#5d. Approve Financial Statement Debt Service – November 2015

Copies of this statement are on file in the City Secretary's office.

#5e. Approve Bills for the General Fund – December 2015

Copies of the bills are on file in the City Secretary's office.

#5f. Approve Bills for the Water & Sewer Fund – December 2015

Copies of the bills are on file in the City Secretary's office.

#5g. Approve Bills for the Debt Service Fund – December 2015

Copies of the bills are on file in the City Secretary's office.

#5h. Approve Court Report – November 2015

Copies of this report are on file in the City Secretary's office.

#5i. Approve Police Report – November 2015

Copies of this report are on file in the City Secretary's office.

#5j. Approve Road & Ditch Report – November 2015

Copies of this report are on file in the City Secretary's office.

#5k. Approve Storm Water Management Report – November 2015

Copies of this report are on file in the City Secretary's office.

The motion to approve items 5a, 5b, 5c, 5d, 5e, 5f, 5g, 5h, 5i, 5j and 5k was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Melvin Mixon, motion carried.

#6. Approve Operator's Report – November 2015

The motion to approve the report, as submitted, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried. Copies of this report are on file in the City Secretary's office.

#7. Mrs. Bertha Banks – resident requesting council assistance with the erosion of her property form a natural tributary located at the rear of her property

Mrs. Banks approached council to request assistance with the natural tributary located in the back of her property. Mrs. Banks reported the tributary has eroded her property, they have spent a lot of their own money in an attempt to preserve their property and asked if the City or County could offer assistance. City Attorney Leonard Schneider stated that if the tributary was not made by, or owned by, the City it would be difficult for the City to assist with the erosion and would require the use of public funds on private property. Mrs. Banks asked if the City had contact information for anyone in the County that might be able to help. City Secretary, Charlotte Smith stated she had contact information to offer. No action was taken on this item.

#8. Mrs. Darline Dean – resident requesting permission to dump the waste of deer and rabbit at creek near the Civic building

Mrs. Dean stated she has been a resident of the City for 34 years, that her family hunts and she was told by a game warden she needed to ask the City for permission to be allowed to dispose of the waste of processing an animal near the creek at the Civic building. Mayor Craig expressed her concern for the disposal of waste so near the water wells. City Attorney, Leonard Schneider referenced city ordinances and state laws that would prohibit council from granting permission. No action was taken on this item.

#9. Consider, discuss and take possible action on the refurbishing or removal of the brick entrance at Woodbranch Drive (Councilman Joe Krispinsky)

No action was taken on this item.

#10. Consider, discuss and/or take possible action on resident Bruno Wilganowski's request for a re plat of his property located in Woodway Forest

The motion to approve the re plat submitted was made by Councilman Joe Krispinsky. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#11. Consider, discuss and/or take possible action on the Inter-local Agreement with ESD #7 for fire code inspections (Vera Craig, Mayor)

The motion to approve the agreement was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried.

#12. Consider, discuss and/or take possible action on Ordinance 251-2015- an ordinance proposing nuisance and abatement regulations (Vera Craig, Mayor)

No action was take on this item.

#13. Consider, discuss and/or take possible action on Ordinance 253-2015- an ordinance rules and regulations for open carry/concealed handgun (Leonard Schneider, City Attorney)

No action was take on this item.

#14. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T VODE 551.074 – To discuss personnel matters –

14. (A) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Officer Terrell Duckett, Officer Domingo Montelongo, Officer Eric Pitts, Officer Robert Rodriguez, Chief Andre Singleton (Vera Craig, Mayor)

Council went in to closed session at 7:40 p.m.

#15. Reconvene and take possible action

Council reconvened in to regular session at 8:15 p.m. No action was taken.

#16. Announcements and requests for future agenda items and schedule a workshop pertaining to Ordinance 251-2015

Mayor Craig announced a workshop will be scheduled for Monday, January 25, 2016 at 6:00 p.m., prior to the regular meeting.

#17. Adjourn

The motion to adjourn the meeting at 8:19 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.