

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
DECEMBER 22, 2014

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m. on Monday, December 22, 2014, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The meeting was called to order at 7:00 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Councilman Charles Bordelon, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Charles Bordelon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

#5. Sign in Sheet and Resident Comments –

Bill Ener – resident requesting trees be trimmed back on Linnwood from Maple to Roman Forest Blvd. Mayor Craig mentioned that the city would investigate the complaint to see what could be done.

Paul Mejia – resident at 150 Linnwood requesting a review of the ditch project and how it had impacted his property. City Secretary Charlotte Smith said that she had been out to photograph his area specifically during the last rain and had documented the amount of water his property received. She further stated that his property once had a natural tributary that went through his property and was smoothed out by previous owners. She informed Mr. Mejia that his concerns were still be addressed and that pictures taken during the last rain event should help Texas Drainage decide how to proceed.

No other names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the November 18, 2014 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Minutes from the December 04, 2014 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6c. Approve Financial Statement General Fund – November 2014

Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Water & Sewer Fund – November 2014

Copies of this statement are on file in the City Secretary's office.

#6e. Financial Statement Debt Service – November 2014

Copies of this statement are on file in the City Secretary's office.

#6f. Bills for the General Fund – December 2014

Copies of the bills are on file in the City Secretary's office.

#6g. Bills for the Water & Sewer Fund – December 2014

Copies of the bills are on file in the City Secretary's office.

#6h. Bills for the Debt Service Fund – December 2014

Copies of the bills are on file in the City Secretary's office.

#6i. Court Report – November 2014

Copies of this report are on file in the City Secretary's office.

#6j. Police Report – November 2014

Copies of this report are on file in the City Secretary's office.

#6k. Road & Ditch Report – November 2014

Copies of this report are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i, 6j and 6k was made by Councilman Scott Essmeier. The motion was seconded by Councilman Charles Bordelon, motion carried.

#6l. Operator's Report – November 2014

Jon Dawson, Severn Trent presented council with information concerning the following:

San Jacinto River Authority Pumpage Reporting – the monthly pumpage report is now set up to automatically email the City Secretary once it has been submitted to SJRA to avoid late fees
Texas Commission on Environmental Quality Lead and Copper Reporting – was not done in 2014. The City should be returned to compliance by June 1st with no violation against the City
DLQLR – wasn't submitted and the public posting requirement has been met for this violation

The motion to approve the report as submitted was made by Councilman Scott Essmeier. The motion was seconded by Councilman Melvin Mixon, motion carried. Copies of this report are on file in the City Secretary's office.

#6l. (1) Tavola/Friendswood Development water usage billing

Jon Dawson, Severn Trent gave a brief status of the project. Mayor Craig requested back invoices for water and sludge manifest be emailed to the City Secretary

#7. Consider and/or take possible action on the appointment of Councilman Joe Krispinsky to the Road & Ditch Committee

The motion to approve the appointment was made by Councilman Melvin Mixon. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#8. Consider and/or take possible action on Resolution 1222-14 authorizing signatures of officials on all vouchers issued

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#9. Consider and/or take possible action on scheduling a workshop to discuss the Storm Water Management Plan

A workshop will be held January 20, 2015 at 6:30 p.m.

#10. Consider and/or take possible action on Ordinance 235-2014 – amending Section II and IV of Ordinance 141 regarding San Jacinto River Authority pumpage rates

The motion to approve the ordinance was made by Councilman Scott Essmeier. The motion was seconded by Councilman Charles Bordelon, motion carried.

#11. Consider and discuss the annexation of the property located at the corner of Roman Forest Blvd. and Railroad Avenue

City Attorney, Leonard Schneider gave council basic information regarding the annexation process for a Type A General Law City and voluntary expansion of extraterritorial jurisdiction. No action was taken on this item.

#12. Consider and discuss a temporary moratorium on property development in certain circumstances

City Attorney, Leonard Schneider presented council with information regarding a temporary moratorium on property development. No action was taken on this item.

#13. Consider and discuss scheduling a special meeting in the early part of January 2015

A special meeting will be held January 15, 2015 at 7:00 p.m.

#14. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T 551-074- To discuss personnel matters –

21(A) – to deliberate the appointment, employment, evaluation, duties, of a public officer or employee – Domingo Montelongo

Council went in to a closed executive session at 8:00 p.m.

#15. Reconvene

Council reconvened in to regular session at 8:11 p.m.

#16. Take action on closed executive session

The motion to hire Officer Domingo Montelongo, as a full time patrol officer, was made by Councilman Melvin Mixon. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#17. Announcements and requests for future agenda items

Councilman Scott Essmeier asked about the need for the appointment of a committee chairperson to oversee water and sewer related issues and projects. Councilman Essmeier gave council updated information regarding the inter-local agreement and merger of ESD #7 with ESD #11 fire departments.

No other announcements were made.

#18. Adjourn

The motion to adjourn the meeting at 8:22 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joseph Krispinsky, motion carried.