

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
NOVEMBER 21, 2016

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Monday, November 21, 2016, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:00 p.m. by Mayor Vera Craig. Roll call showed as being present City Attorney Leonard Schneider, Councilman Scott Essmeier, Councilman Melvin Mixon, Mayor Vera Craig, Councilman Mark Kroll and Councilman Joe Krispinsky. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilwoman Debbie Lawson was not in attendance. Councilman Melvin Mixon led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Mary McFarland – resident requesting to address council regarding the operations of the police department
Mrs. McFarland was not able to attend.

#6. Sign In Sheet and Resident Comments
No names appeared on the sign in sheet.

#7. CONSENT AGENDA

#7a. Approve Minutes from the October 24, 2016 – Regular Meeting
Copies of the minutes are on file in the City Secretary's office.

#7b. Approve Financial Statement General Fund – October 2016
Copies of this statement are on file in the City Secretary's office.

#7c. Approve Financial Statement Water & Sewer Fund – October 2016
Copies of this statement are on file in the City Secretary's office.

#7d. Approve Financial Statement Debt Service – October 2016
Copies of this statement are on file in the City Secretary's office.

#7e. Approve Bills for the General Fund – November 2016
Copies of the bills are on file in the City Secretary's office.

#7f. Approve Bills for the Water & Sewer Fund – November 2016
Copies of the bills are on file in the City Secretary's office.

#7g. Approve Bills for the Debt Service Fund – November 2016
Copies of the bills are on file in the City Secretary's office.

#7h. Approve Court Activity Report – October 2016
Copies of this report on file in the City Secretary's office.

#7i. Approve Road & Ditch Report – October 2016
Copies of this report on file in the City Secretary's office.

#7j. Approve Storm Water Management Report – October 2016
Copies of this report on file in the City Secretary's office.

The motion to approve items 7a, 7b, 7c, 7d, 7e, 7f, 7g, 7h, 7i and 7j was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Mark Kroll, motion carried.

#8. Approve Operator's Report – October 2016

The motion to approve the report, as submitted, was made by Councilman Melvin Mixon. The motion was seconded by Councilman Mark Kroll, motion carried. Copies of this report are on file in the City Secretary's office.

#9. Swear in and seat Council Position 2 - Tim Mulhern, Council Position 4 - Joe Krispinsky & Council Position 5 - Debbie Lawson

City Secretary, Charlotte Smith administered the Oath of Office to Councilman TJ Mulhern and Councilman Joe Krispinsky. Councilwoman Debbie Lawson will be sworn in at a later date.

#10. Consider and/or take possible action on the appointment of a Mayor Pro Tem

The motion to reappoint Councilman Scott Essmeier was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#11. Consider and/or take possible action on the request submitted by Mark Martin, Lilliput Farms Developer, to begin construction prior to final plat approval

No action was taken on this item.

#12. Consider and approve Resolution 1121-2016 requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#13. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters –

12. (A) - to deliberate the appointment, employment, evaluation, reassignment, duties of a public officer or employee – Chief Rene Silva (Vera Craig, Mayor)

Council went in to a closed executive session at 7:23 p.m.

#14. Reconvene and take possible action

The meeting reconvened in to open session at 8:36 p.m. No action was taken.

#15. Consider and approve the change to the Police Department General Orders – Policy 4.1 Hiring and Selection Process

The motion to approve the change to the general orders was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#16. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Mayor Vera Craig announced the regular meeting for December will be held on Tuesday, December 13, 2016 at 7:00 p.m.

#17. Adjourn

The motion to adjourn the meeting at 8:38 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

