

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING MINUTES
JULY 27, 2017

The City of Woodbranch Village council met in a special meeting at 7:00 p.m., Thursday, July 27, 2017, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 7:01 p.m. by Mayor Vera Craig. Roll call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

SPECIAL MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the June 26, 2017 – Regular Meeting
Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Minutes from the July 10, 2017 – Special Meeting
Copies of the minutes are on file in the City Secretary's office.

#6c. Approve Financial Statement General Fund – June 2017
Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Water & Sewer Fund – June 2017
Copies of this statement are on file in the City Secretary's office.

#6e. Approve Financial Statement Debt Service – June 2017
Copies of this statement are on file in the City Secretary's office.

#6f. Approve Bills for the General Fund – July 2017
Copies of the bills are on file in the City Secretary's office.

#6g. Approve Bills for the Water & Sewer Fund – July 2017
Copies of the bills are on file in the City Secretary's office.

#6h. Approve Bills for the Debt Service Fund – July 2017
Copies of the bills are on file in the City Secretary's office.

#6i. Approve Court Report – June 2017
Copies of this report are on file in the City Secretary's office.

#6j. Approve Police Report – June 2017
Copies of this report are on file in the City Secretary's office.

#6k. Road & Ditch, Bureau Veritas & Storm Water Management Report – June 2017
Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i, 6j and 6k was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried. Councilman Joe Krispinsky abstained from voting.

#7. Approve Operator's Report – June 2017

The motion to approve the report, as submitted, was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried. Copies of this report are on file in the City Secretary's office.

#8. Mayor and council response to the list of questions and comments submitted by resident, Candace Smith

After a brief discussion, the motion to take no action on this item was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried. Councilman TJ Mulhern abstained.

#9. Consider, discuss and/or take possible action on Ordinance 262-2017 – an ordinance calling for an election for Tuesday, November 7, 2017 for the following positions to be open: Mayor and Council Position 1 & 3 (Vera Craig, Mayor)

The motion to adopt the ordinance, calling for an election, was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier, motion carried.

#10. Consider and approve the Joint Election Agreement for the November 7, 2017 Election

The motion to approve the agreement was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#11. Consider and approve the Election Services Agreement for the November 7, 2017 Election

The motion to approve the agreement was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Scott Essmeier, motion carried. Councilman TJ Mulhern abstained.

#12. Consider and accept excess collections for 2016 Debt Service and Certification for Debt Service Collection Rate for 2017-20178

The motion to accept the excess collections was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#13. Consider, discuss and/or take possible action on contacting a personnel agency for the supply of office staff

The motion to approve the collection of information, on contracting with a personnel agency, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#14. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – Consultation with Attorney on city owned easements and maintenance and the Texas Open Meetings Act and Chapter 22 of the Texas Local Government Code and TEX. GOV'T CODE 551.072 – Deliberation Regarding Real Property -

Council went in to closed session at 7:33 p.m.

- (A) – Tex. Govt Code 551.071 – receive legal advice on city owned easements and maintenance of easements.
- (B) – Tex. Govt Code 551.071 – receive legal advice on the Texas Open Meetings Act and Chapter 22 of the Texas Local Government Code.
- (C) – Tex. Govt Code 551.071 & 551.072 – receive legal advice on and to deliberate the purchase of the 1.456 acres for the ground storage facility project

#15. Reconvene and take possible action

Council reconvened in to open session at 8:05 p.m.

A.) The motion to collect bids, to clean out the drainage easement between Sycamore and Sweet Gum, was made by Councilman TJ Mulhern. The motion was seconded by Councilwoman Debbie Lawson, motion carried. Councilman Scott Essmeier abstained.

B.) No action was taken on item B.

C.) The motion to allow the Mayor to sign the letter granting the current owner permission to harvest the trees within 10 days, after the environmental study is complete was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

#16. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Mayor Craig announced Montgomery Central Appraisal District is requesting a nomination to their Board of Directors. It will be on the next regular meeting agenda.

Mayor Craig announced the developer with NB Residences will be coming to the next regular meeting.

Councilman Mark Kroll asked for the possibility of getting natural gas in the city.

Councilwoman Debbie Lawson asked if a newsletter would be done for the election.

No other announcements were made.

#17. Adjourn

The motion to adjourn the meeting at 8:13 p.m. was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier, motion carried.

