

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING AND PUBLIC HEARING MINUTES
AUGUST 28, 2017

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Monday, August 28, 2017, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. A workshop and public hearing scheduled to take place prior to the regular meeting were cancelled. The regular meeting was called to order at 7:01 p.m. by Mayor Vera Craig. Roll call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was not in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

WORKSHOP (6:00 P.M.)

The workshop was cancelled.

REGULAR MEETING (7:00 P.M.)

PUBLIC HEARING

The public hearing was cancelled.

#8. Sign in Sheet and Resident Comments

No names appeared on the sign in sheet.

#9. CONSENT AGENDA

#9a. Approve Minutes from the August 24, 2017 – Special Meeting and Public Hearing

Copies of the minutes are on file in the City Secretary's office.

#9b. Approve Financial Statement General Fund – July 2017

Copies of this statement are on file in the City Secretary's office.

#9c. Approve Financial Statement Water & Sewer Fund – July 2017

Copies of this statement are on file in the City Secretary's office.

#9d. Approve Financial Statement Debt Service – July 2017

Copies of this statement are on file in the City Secretary's office.

#9e. Approve Bills for the General Fund – August 2017

Copies of the bills are on file in the City Secretary's office.

#9f. Approve Bills for the Water & Sewer Fund – August 2017

Copies of the bills are on file in the City Secretary's office.

#9g. Approve Bills for the Debt Service Fund – August 2017

Copies of the bills are on file in the City Secretary's office.

#9h. Approve Police Report – July 2017

Copies of this report are on file in the City Secretary's office.

#9i. Road & Ditch, Bureau Veritas & Storm Water Management Report – July 2017

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 9a, 9b, 9c, 9d, 9e, 9f, 9g, 9h, 9i and 9j was made by Councilman Mark Kroll. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#10. Approve Operator's Report – July 2017

No report was submitted.

#11. Consider, Adopt and Set by Order/Resolution the 2017 Ad Valorem Tax Rate for Maintenance and Operations \$.2061/\$100 – Ordinance 264-2017 (Vera Craig, Mayor)

The motion to approve the resolution was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#12. Consider, Adopt and Set by Order/Resolution the 2017 Ad Valorem Tax Rate for Debt Service \$.1723/\$100 – Ordinance 264-2017 (Vera Craig, Mayor)

The motion to approve the resolution was made by Councilman Joe Krispinsky. The motion was seconded by Councilman Scott Essmeier, motion carried.

#13. Consider, discuss and/or take possible action on the bids submitted for the maintenance of the drainage easement between Sycamore and Sweet Gum

The motion to approve the bid submitted by Texas Drainage was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#14. Consider and approve Resolution 0828-2017 approving the 2018 Montgomery County Emergency Communication District Operating Budget (Vera Craig, Mayor)

The motion to approve the resolution was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Scott Essmeier, motion carried.

#15. Consider, discuss and/or take possible action on the adoption of Ordinance 265-2017 - A public right-of-way management ordinance by the City of Woodbranch Village, Texas; regulating the physical use, occupancy and maintenance of city rights-of-way by wireless network providers; describing the purpose; providing definitions; requiring compliance with the City Design Manual and applicable codes for the installation of Network Nodes and Node Support Poles pursuant to Chapter 284 of the Texas Local Government Code; providing City procedures for applications for permits; establishing time periods for approval of permit applications; providing application fees and annual public right-of-way rental rates; providing restrictions on placement of Network Nodes and Node Support Poles in municipal parks, residential areas, historic districts and design districts; providing indemnity for the City; providing repealing and savings clauses; providing a Texas Open Meetings Act clause; and providing an effective date of September 1, 2017. (Leonard Schneider, City Attorney)

The motion to approve the ordinance was made by Councilman TJ Mulhern. The motion was seconded by Councilman Scott Essmeier, motion carried.

#16. Consider, discuss and/or take possible action on the adoption of Ordinance 266-2017 - An ordinance by the City of Woodbranch Village, Texas, approving a Design Manual for the installation of Network Nodes and Node Support Poles; and approving a pole attachment agreement regulating the installation of Network Nodes on City service poles and utility poles; declaring governing law; providing repealing and savings clauses; providing a Texas Open Meetings Act clause; and providing an effective date of September 1, 2017. (Leonard Schneider, City Attorney)

The motion to approve the ordinance was made by Councilman TJ Mulhern. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#17. Consider, discuss and/or take possible action on removing the brick entrance to the city by city hall (Debbie Lawson, Council Position 5)

The item was tabled.

#18. Consider, discuss and/or take possible action on Councilman Mark Kroll's request for a leave of absence to cover any potentially missed future council meetings (Mark Kroll, Council Position 3)

The motion to approve the request was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman TJ Mulhern, motion carried.

#19. Consider, discuss and/or take possible action on Councilman Scott Essmeier's request for a leave of absence to cover past missed council meetings (Scott Essmeier, Council Position 1)

The motion to approve the request was made by Councilman TJ Mulhern. The motion was seconded by Councilman Mark Kroll, motion carried.

#20. Consider, discuss and/or take possible action on moving the regular meeting to the fourth Thursday of the month (Mark Kroll, Council Position 3)

The motion to approve the change was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#21. Consider, discuss and/or take possible action on adjusting the police department's schedule to 4 – weekly, 10 – hour shifts (Vera Craig, Mayor)

This item was tabled.

#22. Consider and approve Resolution 0828-17-A – approving the submission of a grant application to the Criminal Justice Division for Rifle-Resistant body Armor

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#23. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters -

This closed session was cancelled.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee – Waylon O'Neill, James Rodgers, Rene Silva and Fred Young

#24. Reconvene and take possible action

This closed session was cancelled.

#25. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

No announcements were made.

#26. Adjourn

The motion to adjourn the meeting at 7:30 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

