

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
SEPTEMBER 28, 2017

The City of Woodbranch Village council met in a workshop, beginning at 6:00 p.m., and a regular meeting beginning at 7:00 p.m., Thursday, September 28, 2017, in the 6 City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The workshop was called to order at 6:00 p.m. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was in attendance. The regular meeting was called to order at 7:01 p.m. by Mayor Vera Craig. Roll call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig, Councilman Joe Krispinsky and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was in attendance. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

WORKSHOP (6:00 P.M.)

No action was taken and the workshop was closed at 6:50 p.m.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

Delores Morgan – resident requested a status for when the drainage ditch near her home will be cleaned out since it was approved to be cleaned out at the August meeting. Mayor Craig mentioned the project might be delayed due to the hurricane.

No other names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the August 28, 2017 – Regular Meeting and Public Hearing

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Financial Statement General Fund – August 2017

Copies of this statement are on file in the City Secretary's office.

#6c. Approve Financial Statement Water & Sewer Fund – August 2017

Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Debt Service – August 2017

Copies of this statement are on file in the City Secretary's office.

#6e. Approve Bills for the General Fund – September 2017

Copies of the bills are on file in the City Secretary's office.

#6f. Approve Bills for the Water & Sewer Fund – September 2017

Copies of the bills are on file in the City Secretary's office.

#6g. Approve Bills for the Debt Service Fund – September 2017

Copies of the bills are on file in the City Secretary's office.

#6h. Approve Court Report – August 2017

Copies of this report are on file in the City Secretary's office.

#6i. Approve Police Report – August 2017

Copies of this report are on file in the City Secretary's office.

#6j. Road & Ditch, Bureau Veritas & Storm Water Management Report –August 2017

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i and 6j was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#7. Approve Operator's Report – August 2017

Both July and August reports were submitted. Copies of these reports are on file in the City Secretary's office.

The motion to approve the report as submitted was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#8. Melissa Johnson – mobile home owner requesting permission to replace the mobile home at, 48 Magnolia, that was destroyed by flood

The motion to approve the request, to replace the mobile home with a HUD manufactured home installed on a concrete slab within the guidelines of any FEMA requirements, was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

#9. Leon Asscherick – resident requesting a variance to the deed restrictions for Section 4 regarding accessory buildings

Mr. and Mrs. Asscherick requested a variance to the deed restrictions for Section 4 regarding accessory buildings. They stated they had substantial damage to their home during the hurricane and needed a building to store the contents of their home while the work was being done. They also stated they preferred a more permanent option than getting a pod for storage.

The motion to go in to Closed Executive Session, to receive legal advice, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

Council went in to Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – (Consultation with Attorney) - To receive legal advice at 7:25 p.m.

Council reconvened in to regular session at 7:45 p.m. No action was taken.

#10. Consider, discuss and/or take possible action on the approval to waive certain city building permit fees for flood damaged homes

No action was take on this item.

#11. Consider, discuss and/or take possible action on removing the brick entrance to the city by city hall and removing/repairing the flood damaged entrance sign at Linnwood and Roman Forest Blvd. (Debbie Lawson, Council Position 5)

The motion to table this item was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman TJ Mulhern, motion carried.

#12. Consider and approve Resolution 0928-2017 approving the 2018 Montgomery County Emergency Communication District Operating Budget (Vera Craig, Mayor)

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#13. Consider, discuss and/or take possible action on the Agreement for Technical Services submitted by O'Malley Strand Associates, Inc. (Vera Craig, Mayor)

The motion to approve the agreement, subject to the removal of the compensation, was made by Councilman Mark Kroll. The motion was seconded by Councilman TJ Mulhern, motion carried.

#14. Consider, discuss and/or take possible action on Ordinance 267-2017 - an ordinance of the city declaring unopposed candidates in the November 7, 2017 regular city election to office; canceling the election; providing a severability clause; and providing an effective date (Leonard Schneider, City Attorney)

The motion to approve the ordinance was made by Councilman TJ Mulhern. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

The motion to go in to Closed Executive Session, to receive legal advice, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Joe Krispinsky, motion carried.

Council went in to Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – (Consultation with Attorney) - To receive legal advice at 8:07 p.m.

Council reconvened in to regular session at 8:15 p.m. No action was taken.

#15. Consider, discuss and/or take possible action on Ordinance 268-2017 – an ordinance adopting the franchise agreement between the City of Woodbranch Village and Entergy Texas, Inc.

No action was taken on this item.

#16. Consider, discuss and/or take possible action on Ordinance 269-2017 – an ordinance adopting the franchise agreement with a surcharge to recover incremental franchise rental fees between the City of Woodbranch Village and Entergy Texas, Inc.

The motion to approve the ordinance was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#17. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters -

Council went in to closed session at 8:17 p.m.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee – Waylon O’Neill, James Rodgers, Rene Silva and Fred Young

#18. Reconvene and take possible action

Council reconvened in to open session at 9:00 p.m. No action was taken.

#19. Consider, discuss and/or take possible action on adjusting the police department’s schedule to 4 – weekly, 10 – hour shifts (Vera Craig, Mayor)

This item was tabled.

#20. Consider, discuss and/or take possible action on changing the badges for the police department

This item was tabled.

#21. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

No announcements were made.

#22. Adjourn

The motion to adjourn the meeting at 9:02 p.m. was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Joe Krispinsky, motion carried.

