

THE CITY OF WOODBRANCH VILLAGE
SPECIAL MEETING MINUTES
NOVEMBER 30, 2017

The City of Woodbranch Village council met in a special meeting beginning at 7:00 p.m., Thursday, November 30, 2017, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The special meeting was called to order at 7:00 p.m. by Mayor Vera Craig. Roll Call showed as being present Councilman Scott Essmeier, Councilman TJ Mulhern, Councilman Mark Kroll, Mayor Vera Craig and Councilwoman Debbie Lawson. City Attorney Leonard Schneider was not in attendance. Attorney Richard Pecore attended the meeting. City Secretary Charlotte Smith was present to take the minutes of the meeting. Mayor Vera Craig led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet and Resident Comments

No names appeared on the sign in sheet.

#6. CONSENT AGENDA

#6a. Approve Minutes from the October 26, 2017 – Regular Meeting & Public Hearing

Copies of the minutes are on file in the City Secretary's office.

#6b. Approve Minutes from the November 8, 2017 – Special Meeting

Copies of the minutes are on file in the City Secretary's office.

#6c. Approve Financial Statement General Fund – October 2017

Copies of this statement are on file in the City Secretary's office.

#6d. Approve Financial Statement Water & Sewer Fund – October 2017

Copies of this statement are on file in the City Secretary's office.

#6e. Approve Financial Statement Debt Service – October 2017

Copies of this statement are on file in the City Secretary's office.

#6f. Approve Bills for the General Fund – November 2017

Copies of the bills are on file in the City Secretary's office.

#6g. Approve Bills for the Water & Sewer Fund – November 2017

Copies of the bills are on file in the City Secretary's office.

#6h. Approve Bills for the Debt Service Fund – November 2017

Copies of the bills are on file in the City Secretary's office.

#6i. Approve Court Activity Report – October 2017

Copies of this report are on file in the City Secretary's office.

#6j. Approve Police Report – October 2017

Copies of this report are on file in the City Secretary's office.

#6k. Approve Road & Ditch, Bureau Veritas & Storm Water Management Report – October 2017

Copies of these reports are on file in the City Secretary's office.

The motion to approve items 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h, 6i, 6j and 6k was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier, motion carried.

#7. Approve Operator's Report – October 2017

The motion to approve the report, as submitted, was made by Councilman Mark Kroll. The motion was seconded by Councilwoman Debbie Lawson, motion carried. Copies of this report are on file in the City Secretary's office.

#8. Swear in and seat Mayor, Vera Craig, Council Position 1 – Scott Essmeier and Council Position 3 – Mark Kroll
City Secretary Charlotte Smith administered the Oath of Office to Mayor Vera Craig, Council Position 1 Scott Essmeier and Council Position 3 Mark Kroll.

#9. Consider and/or take possible action on the appointment of a Mayor Pro Tem

The motion to appoint Councilman Scott Essmeier, as Mayor Pro Tem, was made by Councilman TJ Mulhern. The motion was seconded by Councilman Mark Kroll, motion carried.

#10. Consider and/or take possible action on the appointment of a Police Department Liaison

The motion to appoint Councilman Mark Kroll, as Police Department Liaison, was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#11. Consider, discuss and/or take possible action on the request submitted by 107 White Oak for a variance to her excessive water bill due to a water leak that went undiscovered during the flooding from Hurricane Harvey

The motion for the homeowner to pay the adjusted average water, average sewer fees, with the understanding the homeowner is responsible for the San Jacinto River Authority fees if they are not waived by the authority, was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Scott Essmeier, Councilman Mark Kroll was opposed, motion carried.

#12. Consider, discuss and/or take possible action on seeking legal advice regarding a waiver of liability for flood damage construction done without inspections (Vera Craig, Mayor)

No action was taken on this item.

#13. Consider and/or take possible action on the amended final plat approval request submitted by Mark Martin, Lilliput Farms Developer

The motion to approve the amended final plat was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

#14. Consider, discuss and/or take possible action on the request submitted by Councilman Mark Kroll to investigate the one-way water valve to serve Tavola subdivision

No action was taken on this item.

#15. Consider, discuss and/or take possible action on the bids submitted for the repair of hurricane damaged fencing at the sewer treatment plant and the water well

The motion to accept the bids submitted for the repair of the fencing was made by Councilman Scott Essmeier. The motion was seconded by Councilman TJ Mulhern, motion carried.

#16. Consider, discuss and/or take possible action on the Resolution 1130-2017 – a resolution casting vote(s) for candidate(s) for the election of the Montgomery Central Appraisal District Board of Directors

The motion to approve the resolution, casting a vote for Guy Hancock, was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

#17. Consider, discuss and/or take possible action on the Resolution 1130-2017A – a resolution to set regular meeting dates and procedure for special meetings

The motion to approve the resolution was made by Councilman Scott Essmeier. The motion was seconded by Councilwoman Debbie Lawson, motion carried.

#18. Consider, discuss and/or take possible action on changing the December regular meeting to Thursday, December 21, 2017 (Vera Craig, Mayor)

The motion to approve the changing of the December meeting was made by Councilman Mark Kroll. The motion was seconded by Councilman Scott Essmeier, motion carried.

#19. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 – To discuss personnel matters -

Council went in to closed session at 7:50 p.m. City Secretary, Charlotte Smith was excused from the meeting.

(A) – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee – Rene Silva and Fred Young

#20. Reconvene and take possible action

According to the notes of the Mayor Council reconvened in to open session at 9:13 p.m. The motion to remove Officer Young from probation was made by Councilwoman Debbie Lawson. The motion was seconded by Councilman Scott Essmeier, motion carried. No further action was taken.

#21. Item of Community Interest – (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)

Councilman Scott Essmeier announced the ground breaking on the new fire station at FM 1485 and Pickering Road.

Mayor Vera Craig announced a ground-breaking ceremony, for the Big Rivers Waterpark, will be held December 14, 2017 at 12:00 p.m. Mayor Craig also announced a Town Hall meeting will be held on December 7, 2017 at 6:30 p.m.

#22. Adjourn

The motion to adjourn the meeting at 9:16 p.m. was made by Councilman Scott Essmeier. The motion was seconded by Councilman Mark Kroll, motion carried.

