

City of Woodbranch Village



Mike Tyson, Mayor

Jim Beaird, Jr., Council Position 1

Trisha Marie Cranney, Council Position 2

Nancy Mulhern, Council Position 3

Brent Purser, Council Position 4

Clay Dean, Council Position 5

NOTICE OF REGULAR MEETING

[The City Council for the City of Woodbranch reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney); 551.072 (Deliberation about Real Property); 551.073 (Deliberations about Gifts & Donations); 551.074 (Personnel Matters); 551.076 (Deliberation about Security Devices); and 551.087 (Deliberations Regarding Economic Development Negotiation)].

NOTICE IS HEREBY GIVEN that the City of Woodbranch Village City Council will conduct a Regular meeting on **Thursday, the 23RD day of April, 2020 at 7:00 P.M. via telephonic conference** for the purpose of considering the items of business described in the accompanying Agenda to-Wit:

This meeting will be closed for public attendance and will not be held at city hall.

The Governor of Texas has issued an Executive Order with guidelines for the temporary suspension of certain portions of the Texas Open Meetings Act in order to avoid social gatherings of more than ten (10) people during the COVID-19 virus pandemic. This allows cities to have council meetings via teleconference and to conduct execution sessions via teleconference. These actions are being taken to mitigate the spread of the virus by avoiding meetings that bring people into a group setting and in accordance with Section 418.016 of the Texas Government Code.

Telephonic capabilities will be utilized to allow individuals to address the City Council. Members of the public are entitled to participate remotely via Toll-Free Dial-in Number: **1-214-459-3653**; Access code: **#965-362-154**. An electronic copy of the agenda can be found at the following link: <https://woodbranchtx.us> and posted on the door at the entrance to City Hall. If members of the public wish to make comments or ask questions they may participate when asked by the Mayor on the conference call or email the City prior to the meeting at woodbranchcity@yahoo.com.

Need help? Go to <http://help.webex.com>

REGULAR MEETING (7:00 P.M.)

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of allegiance to the American Flag
5. Sign in Sheet and Public Comments

(This agenda item provides an opportunity for citizens to address the City Council on any matter on the agenda or NOT on the agenda. Comments shall be limited to three (3) minutes per person. Comments by the governing body on items NOT on the agenda shall be limited to:

- a. *Statements of specific factual information given in response to an inquiry;*
- b. *A recitation of existing policy in response to an inquiry;*
- c. *A proposal to place the subject on a future agenda.*

6. CONSENT AGENDA

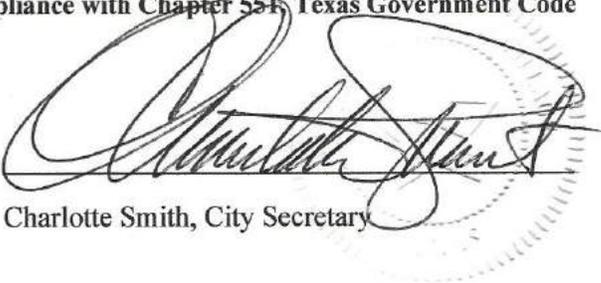
- a. Approve Minutes from February 27, 2020 – Regular Meeting
 - b. Approve Financial Statement for General Fund – February & March 2020
 - c. Approve Financial Statement for Water & Sewer Fund – February & March 2020
 - d. Approve Financial Statement for Debt Service Fund – February & March 2020
 - e. Approve Bills General Fund – March & April 2020
 - f. Approve Bills Water & Sewer Fund – March & April 2020
 - g. Approve Bills Debt Service Fund – March & April 2020
 - h. Approve the Ground Storage Progress Report – February & March 2020
 - i. Approve the Court Activity Report – February & March 2020
 - j. Approve the Police Activity Report – February & March 2020
 - k. Approve Road & Ditch Report, Bureau Veritas & Storm Water Management Report – February & March 2020
7. Operator’s Report – February & March 2020
8. Consider, discuss and/or take possible action for the request for forgiveness of, or a payment plan for, an excessive water usage bill due to a water leak at 328 Linnwood
9. Consider, discuss and/or take possible action for the request for forgiveness of, or a payment plan for, an excessive water usage bill due to a water leak at 132 White Oak
10. Consider, discuss and/or take possible action on the adoption of Ordinance 288-2020 – an ordinance by the city council for the City of Woodbranch Village, Texas establishing a policy on storm drainage ditches and other drainage areas in the City; providing definitions; providing rules and regulations for maintaining free and unobstructed drainage ditches and other drainage areas; describing acceptable water discharges and prohibited water discharges; providing penalties for violations; providing repealing and severability clauses; providing a Texas Open Meetings Act clause; and providing an effective date after publication
11. Consider, discuss and/or take possible action on the adoption of Ordinance 289-2020 – an ordinance by the City of Woodbranch Village, Texas, designating the placement of “stop signs” at locations within the city limits of the City of Woodbranch Village; providing the locations of the aforementioned signs; containing other provisions relating to the subject; providing penalties for violations of the signs; and providing for repeal of conflicting ordinances or parts thereof (Mike Tyson, Mayor)
12. Consider, discuss and/or take possible action on the adoption of Ordinance 290-2020 – an ordinance by the City of Woodbranch Village, Texas, creating the office of the municipal court alternate judge; providing for the appointment of the municipal court judge and alternate judge by the city council; and defining the responsibilities and duties of the municipal court alternate judge; and other matters (Mike Tyson, Mayor)
13. Consider, discuss and/or take possible action on the appointment of a municipal court alternate judge
14. Consider, discuss and/or take possible action on the adoption of Ordinance 291-2020 – an ordinance by the City of Woodbranch Village, Texas, extending the disaster declaration issued by Mayoral proclamation on March 19, 2020 in response to the Novel Corona Virus, now designated as Covid-19
15. Consider, discuss and/or take possible action on the request to replat Lilliput Farms Section 2 to allow for the construction of townhomes or apartments
16. Consider, discuss and/or take possible action on the Venus ditch drainage project and discuss the concrete flume in Woodway Forest (Clay Dean, Councilman)
17. Consider, discuss and/or take possible action on the Watch Guard bid submitted for body cameras for the police department
18. Consider, discuss and/or take possible action on the 2019 Racial Profiling Report
19. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers, and City staff for which no action will be discussed or taken.)
20. Adjourn

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact Charlotte Smith, City Secretary, at 281-399-3979, two working days prior to the meeting so appropriate arrangements can be made.

CERTIFICATE

I, Charlotte Smith, City Secretary, do hereby certify that a copy of the regular meeting of April 23, 2020, City of Woodbranch Village City Council Agenda, was posted on the City Hall front door, a place of convenient and readily accessible to the general public at all times, in compliance with Chapter 551, Texas Government Code and posted on the internet.

DATE OF POSTING: Monday, April 20, 2020
TIME OF POSTING: 4:00 p.m.



Charlotte Smith, City Secretary

THE CITY OF WOODBRANCH VILLAGE
REGULAR MEETING MINUTES
FEBRUARY 27, 2020

The City of Woodbranch Village council met in a regular meeting at 7:00 p.m., Thursday, February 27, 2020, in the City Hall Building at 58A Woodbranch Drive, New Caney, Texas, 77357. The regular meeting was called to order at 7:00 p.m. by Mayor Mike Tyson. Roll call showed as being present Councilman Jim Beard, Jr., Councilwoman Trisha Marie Cranney, Councilwoman Nancy Mulhern, Mayor Mike Tyson, City Attorney Leonard Schneider, Councilman Brent Purser and Councilman Clay Dean. City Secretary Charlotte Smith was present to take the minutes of the meeting. Councilman Clay Dean led the meeting with a prayer, followed by the pledge of allegiance to the flag.

REGULAR MEETING (7:00 P.M.)

#5. Sign in Sheet

No names appeared on the sign in sheet to discuss items on the agenda.

No names appeared on the sign in sheet to discuss items not on the agenda.

#6. CONSENT AGENDA

#a. Approve Minutes from the January 23, 2020 – Regular Meeting

Copies of the minutes are on file in the City Secretary's office.

#b. Approve Minutes from the February 10, 2020 – Special Meeting & Workshop

Copies of the minutes are on file in the City Secretary's office.

#c. Approve Financial Statement General Fund – January 2020

Copies of this statement are on file in the City Secretary's office.

#d. Approve Financial Statement Water & Sewer Fund – January 2020

Copies of this statement are on file in the City Secretary's office.

#e. Approve Financial Statement Debt Service – February 2020

Copies of this statement are on file in the City Secretary's office.

The motion to approve items a, b, c, d and e was made by Councilwoman Nancey Mulhern. The motion was seconded by Councilman Jim Beard, Jr., motion carried.

#f. Approve Bills for the General Fund – February 2020

Copies of the bills are on file in the City Secretary's office.

#g. Approve Bills for the Water & Sewer Fund – February 2020

Copies of the bills are on file in the City Secretary's office.

#h. Approve Bills for the Debt Service Fund – January 2020

Copies of the bills are on file in the City Secretary's office.

#i. Approve the Ground Storage Progress Report – January 2020

Copies of this report are on file in the City Secretary's office.

#j. Approve the Court Activity Report – January 2020

Copies of this report are on file in the City Secretary's office.

#k. Approve the Police Activity Report – January 2020

Copies of this report are on file in the City Secretary's office.

#1. Approve the Road & Ditch, Bureau Veritas & Storm Water Management Report – January 2020

Copies of these reports are on file in the City Secretary's office.

The motion to approve items f, g, h, i, j, k and l was made by Councilman Brent Purser. The motion was seconded by Councilwoman Trisha Marie Cranney, motion carried.

#7. Operator's Report January 2020

Copies of these reports are on file in the City Secretary's office. The motion to approve the reports, as submitted, was made by Councilman Jim Beard, Jr. The motion was seconded by Councilman Clay Dean, motion carried.

Councilman Clay Dean asked for an explanation of arrears past 120 days. Mr. Jacob Williams said he would get with Jonathan Dawson for the explanation.

Mayor Mike Tyson asked for details regarding the repair to the generator at the sewer treatment plant.

#8. Tracy Kelly – resident requesting the installation of speed bumps and/or additional patrol to discourage speeder in Lilliput Farms, Section 1

After a brief discussion amongst Council, City Secretary Charlotte Smith made the recommendation to install additional stop signs in the needed areas as a solution to the problem. Mayor Tyson, and Council agreed.

#9. Ricardo Sanchez – resident requesting a variance to Ordinance 246-2015, Section 7c - prohibiting the use of a recreational vehicle as a permanent or temporary dwelling within the city limits

After a brief discussion amongst Council, Councilman Clay Dean made the motion to allow the variance, with a 3 - month cap. The motion was seconded by Councilman Brent Purser, motion carried.

#10. Consider, discuss and/or take possible action on the drainage walk through results of Lilliput Farms Section 1 (Mike Tyson, Mayor)

Mayor Tyson reported the results of the drainage walk through, noting one issue still remained on the developer's portion with regard to drainage on Gallant Fox Way. City Attorney Leonard Schneider reported the conveyance of Section 1 took place on October 24, 2019 and the City has a one year maintenance period to request maintenance be done up to October 24, 2020 and the developer has a maintenance bond in place for that purpose and it is his recommendation that the maintenance be addressed within that one year period. He further stated if the City wanted to give the developer more than a year the development agreement would have to be amended. Mayor Mike Tyson and Councilman Clay Dean directed City Attorney Leonard Schneider to tell the developer they wanted it fixed. No other was taken on this item.

#11. Consider, discuss and/or take possible action on the Venus ditch drainage project and discuss the concrete flume in Woodway Forest (Clay Dean, Councilman)

City Secretary Charlotte Smith reported that City Attorney Leonard Schneider had confirmed it was acceptable to expend public funds on the repair of the concrete flume because the City has used the flume for drainage for so many years. He recommended that a prescriptive easement be first obtained before doing any repairs.

#12. Consider, discuss and/or take possible action on the Watch Guard bid submitted for body cameras for the police department

The motion to table this item was made by Councilman Jim Beard, Jr. The motion was seconded by Councilwoman Nancy Mulhern, motion carried.

#13. CLOSED EXECUTIVE SESSION

Council went into closed executive session at 7:33 p.m.

#14. Closed Executive Session in Accordance with the Open Meetings Act TEX. GOV'T CODE 551.071 – Consultation with attorney – to discuss the following matters:

(A) - to receive legal advice on Case No. 20-01-00837, Sycamore Families Association v Anglia Homes, LP et al and City of Woodbranch Village

#15. Reconvene and take possible action

Council reconvened into open session at 7:50 p.m. No action was taken on the closed executive session.

#16. Item of Community Interest - (Hear announcements concerning items of community interest from the Mayor, Councilmembers and City Staff for which no action will be discussed or taken.)

City Secretary Charlotte Smith announced the pot hole repair was in progress with the help of the County Commissioner's office.

Mayor Tyson announced the County Commissioner's office was also taking care of mowing and trimming the easements along Railroad Avenue.

Councilman Clay Dean announced that he attended city court and found the staff to be very organized and thanked them for doing such a good job.

Mayor Tyson announced Officer Taylor Lisk was celebrated at the Officer Appreciation Ceremony for outstanding officer.

No other announcements were made.

#17. Adjourn

The motion to adjourn the meeting at 7:53 p.m. was made by Councilman Jim Beaird, Jr. The motion was seconded by Councilwoman Nancy Mulhern, motion carried.

CITY OF WOODBRANCH - DEBT SERVICE FUND
Profit & Loss Budget Performance
 February 2020

	Feb 20	Oct '19 - Feb 20	Annual Budget
Ordinary Income/Expense			
Income			
5011599 - REVENUE			
5011606 - DEBT SERVICE TAXES - IN & OUT	31,027.40	156,282.07	167,465.00
Total 5011599 - REVENUE	<u>31,027.40</u>	<u>156,282.07</u>	<u>167,465.00</u>
Total Income	31,027.40	156,282.07	167,465.00
Expense			
5102100 - EXPENSES			
5102137 - DEBT PAYMENTS - WELLS FARGO	0.00	0.00	0.00
5102132 - DEBT PAYMENT - 78-04 TAX NOTES	0.00	0.00	0.00
5102130 - DEBT SERVICES TAXES IN - OUT	5,700.26	125,765.85	167,465.00
5102131 - DEBT PAYMENTS - 1978 USDA	0.00	0.00	0.00
Total 5102100 - EXPENSES	<u>5,700.26</u>	<u>125,765.85</u>	<u>167,465.00</u>
Total Expense	5,700.26	125,765.85	167,465.00
Net Ordinary Income	25,327.14	30,516.22	0.00
Net Income	<u>25,327.14</u>	<u>30,516.22</u>	<u>0.00</u>

CITY OF WOODBRANCH
Profit & Loss Budget Performance
February 2020

	Feb 20	Oct '19 - Feb 20	Annual Budget
Ordinary Income/Expense			
Income			
1011100 · TAX REVENUE			
1011101 · PROPERTY TAXES - GENERAL FUND	18,970.81	125,459.62	70,480.00
1011105 · PROPERTY TAXES - R&D	0.00	0.00	96,985.00
1011121 · FRANCHISE TAX - T-MOBIL/VERIZON	0.00	6,062.77	8,000.00
1011122 · FRANCHISE TAXES - ENTERGY	3,886.87	9,028.65	45,000.00
1011123 · FRANCHISE TAXES - NORTHLAND	1,456.98	1,456.98	5,500.00
1011125 · FRANCHISE TAXES - AT & T	1,199.52	2,239.93	3,000.00
1011126 · W & S TRANSFER TO GF	0.00	0.00	0.00
1011127 · PROPERTY TAX I & S	0.00	0.00	0.00
1011131 · MUNICIPAL COURT FEES	23,809.51	94,768.20	283,842.77
Total 1011100 · TAX REVENUE	49,323.69	239,016.15	512,807.77
1011600 · OTHER REVENUE			
1011650 · INTEREST INCOME	12.15	60.21	200.00
1011651 · BUILDING INSPECTION FEES	8,627.50	16,750.14	22,000.00
1011660 · CONTRIBUTIONS - EMCID	0.00	0.00	0.00
1011661 · LICENSE & PERMITS	10,075.00	21,202.48	50,500.00
1011663 · MISC COLLECTIONS	800.92	800.92	2,000.00
1011665 · PD GOV GRANT	0.00	0.00	0.00
1011666 · CULVERT PAYMENTS	0.00	0.00	0.00
1011667 · W&S ACCTING TRANS. TO GEN FUND	0.00	0.00	1,600.00
1011669 · FEMA REIMBURSEMENT	0.00	0.00	0.00
1011670 · TML INSURANCE CLAIM	0.00	0.00	0.00
Total 1011600 · OTHER REVENUE	19,515.57	38,813.75	76,300.00
Total Income	68,839.26	277,829.90	589,107.77
Gross Profit	68,839.26	277,829.90	589,107.77
Expense			
1102000 · ADMINISTRATION EXPENSES			
1102112 · CITY ATTORNEY/LEGAL FEES	524.90	8,979.50	17,500.00
1102113 · CITY SECRETARY	2,217.56	11,642.19	29,382.91
1102114 · CLERK ASSISTANT	0.00	0.00	12,729.60
1102115 · PAYROLL TAXES	169.43	882.41	2,000.00
1102117 · INSURANCE - LIABILITY P&C	0.00	4,239.00	8,000.00
1102118 · TELEPHONE	1,269.88	4,640.37	6,000.00
1102119 · UTILITIES	608.78	3,103.79	5,000.00
1102121 · OFFICE EXPENSE	1,360.03	4,675.17	6,000.00
1102122 · CITY INSPECTOR	0.00	5,265.98	22,000.00
1102123 · ANNUAL AUDIT FEE	3,500.00	5,500.00	16,000.00
1102124 · ACCOUNTING	0.00	0.00	1,600.00
1102131 · M.C.A.D.	0.00	355.32	1,500.00
1102132 · ELECTIONS	0.00	1,129.00	4,000.00
1102133 · BOND PREMIUM	0.00	0.00	150.00
1102134 · KINGWOOD ALARM-CH	0.00	52.50	210.00

CITY OF WOODBRANCH
Profit & Loss Budget Performance
February 2020

	Feb 20	Oct '19 - Feb 20	Annual Budget
1102135 · REPAIRS & MAINTENANCE	307.46	6,253.07	2,000.00
1102136 · SEMINARS/EDUCATION	0.00	0.00	200.00
1102137 · TRAVEL	0.00	0.00	200.00
1102000 · ADMINISTRATION EXPENSES - Other	0.00	100.00	
Total 1102000 · ADMINISTRATION EXPENSES	9,958.04	56,818.30	134,472.51
1202000 · PUBLIC SAFETY EXPENSES			
1202110 · POLICE SALARIES	6,088.08	31,305.20	133,877.49
1202111 · MUNICIPAL COURT ASSISTANT - JS	1,958.40	10,281.60	25,948.80
1202112 · MUNICIPAL COURT JUDGE	900.00	2,700.00	7,200.00
1202113 · MUNICIPAL COURT CLERK - CS	1,816.00	9,534.00	24,062.25
1202114 · PAYROLL TAXES	836.51	4,152.58	13,000.00
1202115 · AUTO EXPENSE	588.93	2,910.30	27,400.00
1202116 · AUTO LEASE - PURCHASE	0.00	0.00	0.00
1202117 · KINGWOOD ALARM - PD	0.00	52.50	210.00
1202118 · LEGAL EXPENSE	350.00	350.00	1,500.00
1202120 · COURT INTERPRETER	750.00	1,500.00	4,500.00
1202121 · OFFICE EXPENSE	1,978.75	5,786.21	10,000.00
1202124 · STATE COURT COST/ARREST FEES	0.00	31,269.11	75,000.00
1202132 · TELEPHONE	544.63	5,255.28	12,000.00
1202134 · TRAVEL	0.00	0.00	1,000.00
1202135 · FTA PROGRAM	0.00	804.00	3,500.00
1202142 · MCHD - RADIO	0.00	0.00	2,000.00
1202145 · REPAIRS & MAINTENANCE	50.37	50.37	1,000.00
1202200 · CAPITAL OUTLAY (GENERATOR)	0.00	0.00	0.00
1202201 · COMP/OVERTIME REIMBURSEMENT	0.00	0.00	0.00
1202202 · CHILD SUPPORT	0.00	0.00	0.00
1202332 · SEMINARS & EDUCATION	0.00	0.00	2,000.00
1202333 · INSURANCE/BOND PREMIUMS	0.00	0.00	200.00
1202334 · PD GOV GRANT EXPENSE	0.00	0.00	0.00
1202335 · GRANT - MUNICIPAL COURT	0.00	0.00	0.00
1202336 · SPILLMAN	0.00	0.00	8,526.72
1202337 · STALKER RADAR	135.83	679.15	1,650.00
1202338 · TASERS	0.00	337.74	0.00
1202339 · UNIFORMS	0.00	0.00	3,075.00
1202340 · CONSTRUCTION (PROPERTY ROOM)	0.00	0.00	0.00
Total 1202000 · PUBLIC SAFETY EXPENSES	15,997.50	106,968.04	357,650.26
1302000 · STREET DEPARTMENT EXPENSES			
1302112 · MOWING	1,315.00	6,575.00	13,980.00
1302113 · DITCH WORK	0.00	0.00	0.00
1302114 · RESURFACING	0.00	0.00	0.00
1302115 · CULVERT PLACEMENT - RESIDENTIAL	0.00	0.00	0.00
1302116 · ENGINEER SERVICES	6,258.75	44,897.75	5,000.00
1302145 · REPAIRS & MAINTENANCE	0.00	1,161.30	78,005.00
Total 1302000 · STREET DEPARTMENT EXPENSES	7,573.75	52,634.05	96,985.00

CITY OF WOODBRANCH
Profit & Loss Budget Performance
February 2020

	Feb 20	Oct '19 - Feb 20	Annual Budget
6560 - Payroll Expenses	0.00	0.00	0.00
Total Expense	33,529.29	216,420.39	589,107.77
Net Ordinary Income	35,309.97	61,409.51	0.00
Net Income	35,309.97	61,409.51	0.00

CITY OF WOODBRANCH - WATER & SEWER FUND
Profit & Loss Budget Performance
February 2020

	Feb 20	Oct '19 - Feb 20	Annual Budget
Ordinary Income/Expense			
Income			
2011599 · SERVICE REVENUE			
2011600 · WATER & SEWER SALES	49,086.80	243,919.64	550,000.00
2011601 · APPLICATION FEES	0.00	0.00	0.00
2011602 · WATER TAP FEES	0.00	0.00	0.00
2011603 · SEWER TAP FEE	0.00	0.00	0.00
2011605 · TAVOLA/FRIENDSWOOD REVENUE	0.00	0.00	0.00
2011609 · OTHER REVENUE	0.00	63,292.15	0.00
2011610 · FEMA REIMB -	0.00	0.00	0.00
Total 2011599 · SERVICE REVENUE	49,086.80	307,211.79	550,000.00
Total Income	49,086.80	307,211.79	550,000.00
Expense			
2102100 · ADMINISTRATION - EXPENSES			
2102110 · REPAIRS	0.00	0.00	45,000.00
2102111 · OPERATOR'S FEES	10,080.17	50,400.85	122,000.00
2102112 · UTILITIES	2,555.24	12,417.14	30,000.00
2102114 · MAINTENANCE	3,017.95	29,131.61	25,000.00
2102115 · SAN JACINTO RIVER AUTHORITY	6,960.89	44,463.63	115,000.00
2102116 · OFFICE EXPENSE	0.00	0.00	500.00
2102117 · ENGINEER	0.00	0.00	20,000.00
2102118 · TELEPHONE	517.74	2,584.83	3,800.00
2102119 · LONE STAR GROUNDWATER	0.00	0.00	3,500.00
2102120 · ACCOUNTING	0.00	0.00	1,600.00
2102121 · AUDIT	3,500.00	5,500.00	16,000.00
2102122 · LEGAL EXPENSE	0.00	0.00	3,000.00
2102123 · T C E Q	0.00	2,504.40	2,500.00
2102126 · STORMWATER MGMT PLAN	0.00	600.00	500.00
2102127 · SMOKE TESTING	0.00	0.00	0.00
2102128 · SEWER TREATMENT PLANT REHAB	0.00	0.00	60,648.00
2102129 · ENGINEER - GROUND STORAGE	4,697.95	21,255.42	0.00
2102130 · INSURANCE	0.00	3,648.00	6,000.00
2102132 · TEXAS HEALTH DEPARTMENT	0.00	0.00	0.00
2102135 · TRANSFER TO DEBT SEVICE	0.00	12,476.00	0.00
2102137 · DEBT PAYMENTS	0.00	0.00	94,952.00
Total 2102100 · ADMINISTRATION - EXPENSES	31,329.94	184,981.88	550,000.00
2102139 · AMORTIZATION EXPENSE	0.00	0.00	0.00
2102140 · DEPRECIATION EXPENSE	0.00	0.00	0.00
Total Expense	31,329.94	184,981.88	550,000.00
Net Ordinary Income	17,756.86	122,229.91	0.00
Other Income/Expense			
Other Income			
2011650 · INTEREST INCOME	11.24	53.64	0.00
Total Other Income	11.24	53.64	0.00

CITY OF WOODBRANCH - WATER & SEWER FUND
Profit & Loss Budget Performance
February 2020

	Feb 20	Oct '19 - Feb 20	Annual Budget
Other Expense			
2102138 · TRANSFERS TO/FROM GENERAL FUND	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	11.24	53.64	0.00
Net Income	17,768.10	122,283.55	0.00

CITY OF WOODBRANCH - DEBT SERVICE FUND
Profit & Loss Budget Performance
 March 2020

	Mar 20	Oct '19 - Mar 20	Annual Budget
Ordinary Income/Expense			
Income			
5011599 · REVENUE			
5011606 · DEBT SERVICE TAXES - IN & OUT	6,725.55	163,007.62	167,465.00
Total 5011599 · REVENUE	6,725.55	163,007.62	167,465.00
Total Income	6,725.55	163,007.62	167,465.00
Expense			
5102100 · EXPENSES			
5102137 · DEBT PAYMENTS - WELLS FARGO	0.00	0.00	0.00
5102132 · DEBT PAYMENT - 78-04 TAX NOTES	0.00	0.00	0.00
5102130 · DEBT SERVICES TAXES IN - OUT	6,115.78	131,881.63	167,465.00
5102131 · DEBT PAYMENTS - 1978 USDA	0.00	0.00	0.00
Total 5102100 · EXPENSES	6,115.78	131,881.63	167,465.00
Total Expense	6,115.78	131,881.63	167,465.00
Net Ordinary Income	609.77	31,125.99	0.00
Net Income	609.77	31,125.99	0.00

CITY OF WOODBRANCH
Profit & Loss Budget Performance
March 2020

	Mar 20	Oct '19 - Mar 20	Annual Budget
Ordinary Income/Expense			
Income			
1011100 · TAX REVENUE			
1011101 · PROPERTY TAXES - GENERAL FUND	6,430.01	131,889.63	70,480.00
1011105 · PROPERTY TAXES - R&D	0.00	0.00	96,985.00
1011121 · FRANCHISE TAX - T-MOBIL/VERIZON	0.00	6,062.77	8,000.00
1011122 · FRANCHISE TAXES - ENTERGY	0.00	9,028.65	45,000.00
1011123 · FRANCHISE TAXES - NORTHLAND	0.00	1,456.98	5,500.00
1011125 · FRANCHISE TAXES - AT & T	0.00	2,239.93	3,000.00
1011126 · W & S TRANSFER TO GF	0.00	0.00	0.00
1011127 · PROPERTY TAX I & S	0.00	0.00	0.00
1011131 · MUNICIPAL COURT FEES	27,760.91	122,529.11	283,842.77
Total 1011100 · TAX REVENUE	34,190.92	273,207.07	512,807.77
1011600 · OTHER REVENUE			
1011650 · INTEREST INCOME	12.53	72.74	200.00
1011651 · BUILDING INSPECTION FEES	1,550.76	18,300.90	22,000.00
1011660 · CONTRIBUTIONS - EMCID	0.00	0.00	0.00
1011661 · LICENSE & PERMITS	526.92	21,729.40	50,500.00
1011663 · MISC COLLECTIONS	0.00	800.92	2,000.00
1011665 · PD GOV GRANT	0.00	0.00	0.00
1011666 · CULVERT PAYMENTS	0.00	0.00	0.00
1011667 · W&S ACCTING TRANS. TO GEN FUND	0.00	0.00	1,600.00
1011669 · FEMA REIMBURSEMENT	0.00	0.00	0.00
1011670 · TML INSURANCE CLAIM	0.00	0.00	0.00
Total 1011600 · OTHER REVENUE	2,090.21	40,903.96	76,300.00
Total Income	36,281.13	314,111.03	589,107.77
Gross Profit	36,281.13	314,111.03	589,107.77
Expense			
1102000 · ADMINISTRATION EXPENSES			
1102112 · CITY ATTORNEY/LEGAL FEES	2,200.40	11,179.90	17,500.00
1102113 · CITY SECRETARY	2,771.95	14,414.14	29,382.91
1102114 · CLERK ASSISTANT	0.00	0.00	12,729.60
1102115 · PAYROLL TAXES	282.73	1,165.14	2,000.00
1102117 · INSURANCE - LIABILITY P&C	0.00	4,239.00	8,000.00
1102118 · TELEPHONE	1,049.69	5,690.06	6,000.00
1102119 · UTILITIES	606.56	3,710.35	5,000.00
1102121 · OFFICE EXPENSE	611.45	5,286.62	6,000.00
1102122 · CITY INSPECTOR	0.00	5,265.98	22,000.00
1102123 · ANNUAL AUDIT FEE	3,500.00	9,000.00	16,000.00
1102124 · ACCOUNTING	0.00	0.00	1,600.00
1102131 · M.C.A.D.	355.32	710.64	1,500.00
1102132 · ELECTIONS	0.00	1,129.00	4,000.00
1102133 · BOND PREMIUM	0.00	0.00	150.00
1102134 · KINGWOOD ALARM-CH	52.50	105.00	210.00

CITY OF WOODBRANCH
Profit & Loss Budget Performance
March 2020

	Mar 20	Oct '19 - Mar 20	Annual Budget
1102135 · REPAIRS & MAINTENANCE	91.60	6,344.67	2,000.00
1102136 · SEMINARS/EDUCATION	0.00	0.00	200.00
1102137 · TRAVEL	0.00	0.00	200.00
1102000 · ADMINISTRATION EXPENSES - Other	0.00	100.00	
Total 1102000 · ADMINISTRATION EXPENSES	11,522.20	68,340.50	134,472.51
1202000 · PUBLIC SAFETY EXPENSES			
1202110 · POLICE SALARIES	7,610.10	38,915.30	133,877.49
1202111 · MUNICIPAL COURT ASSISTANT - JS	2,448.00	12,729.60	25,948.80
1202112 · MUNICIPAL COURT JUDGE	0.00	2,700.00	7,200.00
1202113 · MUNICIPAL COURT CLERK - CS	2,270.00	11,804.00	24,062.25
1202114 · PAYROLL TAXES	1,391.48	5,544.06	13,000.00
1202115 · AUTO EXPENSE	1,613.24	4,523.54	27,400.00
1202116 · AUTO LEASE - PURCHASE	0.00	0.00	0.00
1202117 · KINGWOOD ALARM - PD	52.50	105.00	210.00
1202118 · LEGAL EXPENSE	0.00	350.00	1,500.00
1202120 · COURT INTERPRETER	0.00	1,500.00	4,500.00
1202121 · OFFICE EXPENSE	290.97	6,077.18	10,000.00
1202124 · STATE COURT COST/ARREST FEES	0.00	31,269.11	75,000.00
1202132 · TELEPHONE	1,497.46	6,752.74	12,000.00
1202134 · TRAVEL	0.00	0.00	1,000.00
1202135 · FTA PROGRAM	0.00	804.00	3,500.00
1202142 · MCHD - RADIO	1,227.48	1,227.48	2,000.00
1202145 · REPAIRS & MAINTENANCE	0.00	50.37	1,000.00
1202200 · CAPITAL OUTLAY (GENERATOR)	0.00	0.00	0.00
1202201 · COMP/OVERTIME REIMBURSEMENT	0.00	0.00	0.00
1202202 · CHILD SUPPORT	0.00	0.00	0.00
1202332 · SEMINARS & EDUCATION	0.00	0.00	2,000.00
1202333 · INSURANCE/BOND PREMIUMS	0.00	0.00	200.00
1202334 · PD GOV GRANT EXPENSE	0.00	0.00	0.00
1202335 · GRANT - MUNICIPAL COURT	0.00	0.00	0.00
1202336 · SPILLMAN	0.00	0.00	8,526.72
1202337 · STALKER RADAR	135.83	814.98	1,650.00
1202338 · TASERS	0.00	337.74	0.00
1202339 · UNIFORMS	0.00	0.00	3,075.00
1202340 · CONSTRUCTION (PROPERTY ROOM)	0.00	0.00	0.00
Total 1202000 · PUBLIC SAFETY EXPENSES	18,537.06	125,505.10	357,650.26
1302000 · STREET DEPARTMENT EXPENSES			
1302111 · GENERAL STREET REPAIR	1,029.00	1,029.00	
1302112 · MOWING	1,315.00	7,890.00	13,980.00
1302113 · DITCH WORK	0.00	0.00	0.00
1302114 · RESURFACING	800.00	800.00	0.00
1302115 · CULVERT PLACEMENT - RESIDENTIAL	250.00	250.00	0.00
1302116 · ENGINEER SERVICES	7,248.75	52,146.50	5,000.00
1302145 · REPAIRS & MAINTENANCE	0.00	1,161.30	78,005.00

CITY OF WOODBRANCH
Profit & Loss Budget Performance
March 2020

	Mar 20	Oct '19 - Mar 20	Annual Budget
Total 1302000 - STREET DEPARTMENT EXPENSES	10,642.75	63,276.80	96,985.00
6560 - Payroll Expenses	0.00	0.00	0.00
Total Expense	40,702.01	257,122.40	589,107.77
Net Ordinary Income	(4,420.88)	56,988.63	0.00
Net Income	(4,420.88)	56,988.63	0.00

CITY OF WOODBRANCH - WATER & SEWER FUND
Profit & Loss Budget Performance
October 2019 through September 2020

	Oct '19 - Sep 20	Oct '19 - Sep 20	Annual Budget
Ordinary Income/Expense			
Income			
2011599 - SERVICE REVENUE			
2011600 - WATER & SEWER SALES	288,263.64	288,263.64	550,000.00
2011601 - APPLICATION FEES	0.00	0.00	0.00
2011602 - WATER TAP FEES	0.00	0.00	0.00
2011603 - SEWER TAP FEE	0.00	0.00	0.00
2011605 - TAVOLA/FRIENDSWOOD REVENUE	0.00	0.00	0.00
2011609 - OTHER REVENUE	243,778.67	243,778.67	0.00
2011610 - FEMA REIMB -	0.00	0.00	0.00
Total 2011599 - SERVICE REVENUE	532,042.31	532,042.31	550,000.00
Total Income	532,042.31	532,042.31	550,000.00
Expense			
2102100 - ADMINISTRATION - EXPENSES			
2102110 - REPAIRS	0.00	0.00	45,000.00
2102111 - OPERATOR'S FEES	50,400.85	50,400.85	122,000.00
2102112 - UTILITIES	14,869.46	14,869.46	30,000.00
2102114 - MAINTENANCE	74,594.09	74,594.09	25,000.00
2102115 - SAN JACINTO RIVER AUTHORITY	60,244.78	60,244.78	115,000.00
2102116 - OFFICE EXPENSE	0.00	0.00	500.00
2102117 - ENGINEER	0.00	0.00	20,000.00
2102118 - TELEPHONE	3,843.19	3,843.19	3,800.00
2102119 - LONE STAR GROUNDWATER	0.00	0.00	3,500.00
2102120 - ACCOUNTING	0.00	0.00	1,600.00
2102121 - AUDIT	15,650.00	15,650.00	16,000.00
2102122 - LEGAL EXPENSE	0.00	0.00	3,000.00
2102123 - T C E Q	2,504.40	2,504.40	2,500.00
2102126 - STORMWATER MGMT PLAN	600.00	600.00	500.00
2102127 - SMOKE TESTING	0.00	0.00	0.00
2102128 - SEWER TREATMENT PLANT REHAB	0.00	0.00	60,648.00
2102129 - ENGINEER - GROUND STORAGE	26,543.37	26,543.37	0.00
2102130 - INSURANCE	3,648.00	3,648.00	6,000.00
2102132 - TEXAS HEALTH DEPARTMENT	0.00	0.00	0.00
2102135 - TRANSFER TO DEBT SEVICE	12,476.00	12,476.00	0.00
2102137 - DEBT PAYMENTS	0.00	0.00	94,952.00
Total 2102100 - ADMINISTRATION - EXPENSES	265,374.14	265,374.14	550,000.00
2102139 - AMORTIZATION EXPENSE	0.00	0.00	0.00
2102140 - DEPRECIATION EXPENSE	0.00	0.00	0.00
Total Expense	265,374.14	265,374.14	550,000.00
Net Ordinary Income	266,668.17	266,668.17	0.00
Other Income/Expense			
Other Income			
2011650 - INTEREST INCOME	72.95	72.95	0.00
Total Other Income	72.95	72.95	0.00

CITY OF WOODBRANCH - WATER & SEWER FUND

Profit & Loss Budget Performance

October 2019 through September 2020

	Oct '19 - Sep 20	Oct '19 - Sep 20	Annual Budget
Other Expense			
2102138 · TRANSFERS TO/FROM GENERAL FUND	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00
Net Other Income	72.95	72.95	0.00
Net Income	266,741.12	266,741.12	0.00

2:44 PM
04/02/20
Cash Basis

CITY OF WOODBRANCH
Expenses by Vendor Summary
February 21 through April 2, 2020

	Feb 21 - Apr 2, 20
APPLIED CONCEPTS, INC.	135.83
AT & T PHONE	1,929.03
AT&T LONG DISTANCE	198.94
AT&T MOBILITY	266.86
BLADES GROUP, LLC	829.00
COWBOY CUTTERS	1,315.00
COX PEST CONTROL	91.60
CVH CONSTRUCTION	800.00
EFS	906.28
EMC TIRE & WHEEL	299.30
EMC TOWING	25.50
ENTERGY	1,215.34
EXECUTIVE AUTO	700.95
FEDERAL EXPRESS	43.71
GENERATOR SUPERCENTER	552.00
JEFF KRUMPHOLZ	375.00
KINGWOOD ALARM	105.00
L&H SERVICES	300.00
LEONARD V. SCHNEIDER IV DBA LILES PARKER	2,200.40
MCAD	355.32
MONTGOMERY COUNTY SHERIFF'S OFFICE	1,227.48
POST OFFICE	220.00
QUILL CORP	687.66
ROBERT ROSENQUIST	350.00
SPRINT	60.86
STRAND ASSOCIATES, INC	13,507.50
TAMMY J. MCRAE	16.50
TOMMY GARDNER	450.00
TROUT TIRE	79.50
VERIZON WIRELESS	337.34
WEAVER AND TIDWELL, LLP	3,500.00
WELL'S FARGO	87.55
TOTAL	<u>33,169.45</u>

2:46 PM

04/02/20

Cash Basis

CITY OF WOODBRANCH - WATER & SEWER FUND

Expenses by Vendor Summary

February 21 through April 2, 2020

	<u>Feb 21 - Apr 2, 20</u>
AT & T PHONES	1,258.36
ENERGY	5,007.56
INFRAMARK, LLC	45,462.48
SAN JACINTO RIVER AUTHORITY	15,781.15
STRAND ASSOCIATES, INC.	9,985.90
WEAVER AND TIDWELL, LLP	3,500.00
TOTAL	<u>80,995.45</u>

2:45 PM

04/02/20

Accrual Basis

CITY OF WOODBRANCH - DEBT SERVICE FUND

Expenses by Vendor Summary

February 21 through April 2, 2020

	Feb 21 - Apr 2, 20
GENERAL FUND	6,622.58
TOTAL	<u>6,622.58</u>

12:11 PM

04/20/20

Cash Basis

CITY OF WOODBRANCH
Expenses by Vendor Summary
April 2 - 20, 2020

	<u>Apr 2 - 20, 20</u>
APPLIED CONCEPTS, INC.	135.83
AT & T PHONE	1,366.11
AT&T LONG DISTANCE	115.10
AT&T MOBILITY	331.04
COWBOY CUTTERS	1,315.00
EFS	414.79
GENERATOR SUPERCENTER	552.00
LEONARD V. SCHNEIDER IV DBA LILES PARKER	2,148.95
OMNIBASE SERVICES OF TEXAS, LP	540.00
QUILL CORP	242.73
STATE COMPTROLLER	0.00
TML	1,263.75
VERIZON WIRELESS	171.67
WEAVER AND TIDWELL, LLP	6,500.00
WELL'S FARGO	362.55
TOTAL	<u><u>15,459.52</u></u>

12:12 PM

CITY OF WOODBRANCH - WATER & SEWER FUND

04/20/20

Expenses by Vendor Summary

Cash Basis

April 2 - 20, 2020

	<u>Apr 2 - 20, 20</u>
AT & T PHONES	614.07
SAN JACINTO RIVER AUTHORITY	9,208.13
TML	1,263.75
WEAVER AND TIDWELL, LLP	<u>6,500.00</u>
TOTAL	<u><u>17,585.95</u></u>

12:13 PM

04/20/20

Accrual Basis

CITY OF WOODBRANCH - DEBT SERVICE FUND

Expenses by Vendor Summary

April 2 - 20, 2020

	Apr 2 - 20, 20
GENERAL FUND	437.34
TOTAL	<u>437.34</u>



Strand Associates, Inc.[®]
1906 Niebuhr Street
Brenham, TX 77833
(P) 979-836-7937

March 17, 2020

Mr. Mike Tyson, Mayor
City of Woodbranch Village
58A Woodbranch Drive
New Caney, TX 77357

Re: Texas Water Development Board (TWDB) Funded Project Progress Report
City of Woodbranch Village, Texas (City)

Dear Mr. Tyson:

A Notice to Proceed has been issued to the Contractor, C3 Constructors, LLC, to construct the planned new water ground storage tank and the planned new water pump station. The Contractor has cleared the site and is preparing and submitting shop drawings for the new facilities for review. The foundation and walls of the pump house (with the exception of the stoop at the front door) have been completed, the foundation for the ground storage tank has been completed, and erection of the ground storage tank has begun. Some site work, such as installation of the driveway culvert at the site of the new pump station, has been done. At this point, the work of the project appears to be on the revised schedule issued by the Contractor on February 27, 2020, with completion of all work projected to be by early July 2020.

Outlay Reports to TWDB—Outlay reports are being prepared and submitted to TWDB monthly.

Please call me at (979) 836-7937 with any questions.

Sincerely,

STRAND ASSOCIATES, INC.[®]

A handwritten signature in blue ink that reads "Brent Fields".

Brent Fields, P.E.

WOODBROUGH POLICE DEPARTMENT
POLICE REPORT

CALLS IN WOODBRANCH	2/1/2020	YTD
FELONY WARRANT		
POSSESSION OF METHAMPHETAMINE	2	
CRIMINAL MISCHIEF/TRESPASS		
ARREST	5	
CREDIT CARD ABUSE		
MISSING PERSON		
SUICIDE ATTEMPT		
SUSPICIOUS PERSON	2	
BURGLARY of MOTOR VEHICLE		
SUSPICIOUS VEHICLE	2	
ANIMAL CALL	1	
THEFT		
CHILD NEGLECT		
STOLEN VEHICLE		
RECOVERY OF STOLEN VEHICLE		
TELEPHONE HARRASMENT		
MOTORIST ASSIST	1	
BARKING DOG/DOG BITE		
FAMILY VIOLENCE / DISTURBANCE		
PUBLIC INFORMATION CALLS	10	
HOME INVASION		
AGG ASSAULT ON PEACE OFFICER		
UNLAWFUL CARRYING A WEAPON		
SEXUAL ASSAULT		
RUN AWAY		
RECOVERY OF STOLEN FIREARMS		
ARSON		
HOUSE FIRE/ GRASS FIRE		
OUTER AGENCY ASSIST	10	
WELFARE/BUILDING CHECK	2	
NOISE DISTURBANCE		
THREAT		
VEHICLE DISTURBANCE	2	
PAROLE VIOLATION		
911 HANG UPS		
911 MEDICAL CALL	2	
BURGLARY of HABITATION		
RECOVERED STOLEN PROPERTY		
DISCHARGE OF A FIREARM		
MINOR ACCIDENT		
MAJOR ACCIDENT		
RECOVERY OF RUNAWAY OR MISSING PERSON		
CIVIL DISTURBANCE		
INSIDE THE CITY TRAFFIC WARNINGS (STOP SIGNS)		
VACATION WATCH		
ROLLING DISTURBANCE		
CODE ENFORCEMENT / BURN BAN	1	
CIVIL STAND BY		
FATALITY/DOA	1	
DRIVING WHILE INTOXICATION	1	
PUBLIC INTOXICATION		

WOODBANCH POLICE DEPARTMENT
POLICE REPORT

TRAFFIC HAZARD		
FRAUD		
FORGERY		
FOUND PROPERTY		
CITY ORDINANCE VIOLATION		1
IDENTITY THEFT		
FALSE ALARM		
FELONY EVADING		
ILLEGAL DUMPING		
PARKING VIOLATION		
NARCOTICS ARREST		
OPEN DOOR		
MINOR IN POSSESSION OF ALCOHOL		
POSSESSION OF DRUG PARAPHERNALIA		
TOTAL CALLS IN CITY OF WOODBRANCH		
OFFENSE REPORT IN CITY OF WOODBRANCH		8
INCIDENT REPORT IN CITY OF WOODBRANCH		15
CITATIONS ISSUED		
CITATIONS		
VIOLATIONS		
PATROL CAR REPAIR / Patrol Room		
Front Hubs and Bearings		
HOURS PATROLLED		
REGULAR HOURS PATROLLED		330
RESERVE HOURS		32

ROAD & DITCH REPORT FEBRUARY 2020

- THE COMMISSIONER'S OFFICE PERFORMED POTHOLE REPAIR THROUGHOUT THE CITY AS WELL AS REPAIRED A WASH OUT NEAR THE WATER WELLS ON WOODBRANCH DRIVE
- PURCHASED A PALLET OF COLD PATCH AS AN ALTERNATIVE METHOD FOR POTHOLE REPAIR SO WE DO NOT HAVE TO WAIT FOR THE COMMISSIONER'S OFFICE

BUREAU VERITAS REPORT FEBRUARY 2020

- A PERMIT WAS ISSUED TO ANGLIA HOMES FOR THE CONSTRUCTION OF A NEW HOME AT 406 SEABISCUIT
- A PERMIT WAS ISSUED TO ANGLIA HOMES FOR THE CONSTRUCTION OF A NEW HOME AT 321 GALLANT FOX WAY
- A PERMIT WAS ISSUED TO ANGLIA HOMES FOR THE CONSTRUCTION OF A NEW HOME AT 72 LINNWOOD
- A PERMIT WAS ISSUED TO ANGLIA HOMES FOR THE CONSTRUCTION OF A NEW HOME AT 302 GALLANT FOX WAY
- A PERMIT WAS ISSUED TO ANGLIA HOMES FOR THE CONSTRUCTION OF A NEW HOME AT 306 GALLANT FOX WAY
- A PERMIT WAS ISSUED TO ANGLIA HOMES FOR THE CONSTRUCTION OF A NEW HOME AT 18506 LILLIPUT FARMS
- A PERMIT WAS ISSUED TO ANGLIA HOMES FOR THE CONSTRUCTION OF A NEW HOME AT 314 GALLANT FOX WAY

STORM WATER MANAGEMENT PLAN FEBRUARY 2020

- NO NEW ACTIVITY TO REPORT



Strand Associates, Inc.[®]
1906 Niebuhr Street
Brenham, TX 77833
(P) 979-836-7937

April 20, 2020

Mr. Mike Tyson, Mayor
City of Woodbranch Village
58A Woodbranch Drive
New Caney, TX 77357

Re: Texas Water Development Board (TWDB) Funded Project Progress Report
City of Woodbranch Village, Texas (City)

Dear Mr. Tyson:

A Notice to Proceed has been issued to the Contractor, C3 Constructors, LLC, to construct the planned new water ground storage tank and the planned new water pump station. The foundation, walls, and roof of the pump house have been completed, the foundation and erection of ground storage tank has been completed, and coating of the ground storage tank has begun. Some site work, such as installation of the driveway culvert at the site of the new pump station, has been done. At this point, the work of the project appears to be on the revised schedule issued by the Contractor on March 25, 2020, with completion of all work projected to be by early July 2020.

Outlay Reports to TWDB—Outlay reports are being prepared and submitted to TWDB monthly.

Please call me at (979) 836-7937 with any questions.

Sincerely,

STRAND ASSOCIATES, INC.[®]

A handwritten signature in blue ink that reads 'Brent Fields'.

Brent Fields, P.E.

WOODBANCH POLICE DEPARTMENT
POLICE REPORT

CALLS IN WOODBRANCH	3/1/2020	YTD
FELONY WARRANT		
POSSESSION OF METHAMPHETAMINE		
CRIMINAL MISCHIEF/TRESPASS		
ARREST	2	
CREDIT CARD ABUSE		
MISSING PERSON		
SUICIDE ATTEMPT		
SUSPICIOUS PERSON		
BURGLARY of MOTOR VEHICLE		
SUSPICIOUS VEHICLE		
ANIMAL CALL		
THEFT		
CHILD NEGLECT	1	
STOLEN VEHICLE		
RECOVERY OF STOLEN VEHICLE		
TELEPHONE HARRASMENT		
MOTORIST ASSIST		
BARKING DOG/DOG BITE		
FAMILY VIOLENCE / DISTURBANCE		
PUBLIC INFORMATION CALLS	5	
HOME INVASION		
AGG ASSAULT ON PEACE OFFICER		
UNLAWFUL CARRYING A WEAPON		
SEXUAL ASSAULT		
RUN AWAY	1	
RECOVERY OF STOLEN FIREARMS		
ARSON		
HOUSE FIRE/ GRASS FIRE		
OUTER AGENCY ASSIST	7	
WELFARE/BUILDING CHECK	2	
NOISE DISTURBANCE		
THREAT		
VEHICLE DISTURBANCE	2	
PAROLE VIOLATION		
911 HANG UPS		
911 MEDICAL CALL	2	
BURGLARY of HABITATION		
RECOVERED STOLEN PROPERTY		
DISCHARGE OF A FIREARM		
MINOR ACCIDENT		
MAJOR ACCIDENT		
RECOVERY OF RUNAWAY OR MISSING PERSON	1	
CIVIL DISTURBANCE		
INSIDE THE CITY TRAFFIC WARNINGS (STOP SIGNS)		
VACATION WATCH		
ROLLING DISTURBANCE		
CODE ENFORCEMENT / BURN BAN		
CIVIL STAND BY		
FATALITY/DOA		
DRIVING WHILE INTOXICATION		
PUBLIC INTOXICATION		

WOODBANCH POLICE DEPARTMENT
POLICE REPORT

TRAFFIC HAZARD		
FRAUD		
FORGERY		
FOUND PROPERTY		
CITY ORDINANCE VIOLATION		
IDENTITY THEFT		
FALSE ALARM		
FELONY EVADING		
ILLEGAL DUMPING		
PARKING VIOLATION		
NARCOTICS ARREST		
OPEN DOOR		
MINOR IN POSSESSION OF ALCOHOL		
POSSESSION OF DRUG PARAPHERNALIA		
TOTAL CALLS IN CITY OF WOODBRANCH		
OFFENSE REPORT IN CITY OF WOODBRANCH		4
INCIDENT REPORT IN CITY OF WOODBRANCH		7
CITATIONS ISSUED		
CITATIONS		
VIOLATIONS		
PATROL CAR REPAIR / Patrol Room		
Front Hubs and Bearings		
HOURS PATROLLED		
REGULAR HOURS PATROLLED		330
RESERVE HOURS		32

ROAD & DITCH REPORT MARCH 2020

- NO NEW ACTIVITY TO REPORT

BUREAU VERITAS REPORT MARCH 2020

- A PERMIT WAS ISSUED TO THE CAPRON RESIDENCE FOR THE CONSTRUCTION OF A SECOND STORY AT 158 LINNWOOD
- A PERMIT WAS ISSUED TO HOUSTON RED TIDE CONSTRUCTION FOR THE OF IRRIGATION AT 18519 LILLIPUT FARMS LANE
- A PERMIT WAS ISSUED TO THE KNOBLOCH RESIDENCE FOR THE CONSTRUCTION OF A DRIVEWAY AT 175 DOGWOOD TRAIL
- A PERMIT WAS ISSUED TO THE TUCKER RESIDENCE FOR THE CONSTRUCTION OF IRRIGATION AT 329 GALLANT FOX WAY
- A PERMIT WAS ISSUED TO THE BROWN RESIDENCE FOR THE CONSTRUCTION OF A PATIO 68 LINNWOOD
- A PERMIT WAS ISSUED TO LIBERTY GSD FOR THE CONSTRUCTION OF A FENCE AT 12B PINES ROAD

STORM WATER MANAGEMENT PLAN MARCH 2020

- NO NEW ACTIVITY TO REPORT

ORDINANCE NO. 288-2020

AN ORDINANCE BY THE CITY COUNCIL FOR THE CITY OF WOODBRANCH VILLAGE, TEXAS ESTABLISHING A POLICY ON STORM DRAINAGE DITCHES AND OTHER DRAINAGE AREAS IN THE CITY; PROVIDING DEFINITIONS; PROVIDING RULES AND REGULATIONS FOR MAINTAINING FREE AND UNOBSTRUCTED DRAINAGE DITCHES AND OTHER DRAINAGE AREAS; DESCRIBING ACCEPTABLE WATER DISCHARGES AND PROHIBITED WATER DISCHARGES; PROVIDING PENALTIES FOR VIOLATIONS; PROVIDING REPEALING AND SEVERABILITY CLAUSES; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION

WHEREAS, the City Council of the City of Woodbranch Village, Texas believes that it is in the best interest of the public and the citizens of the City of Woodbranch Village that adequate drainage ditch maintenance is necessary within the City limits; and

WHEREAS, the City Council of the City of Woodbranch Village has determined that adequate drainage regulations are necessary to protect the citizens of the City of Woodbranch Village and the public in general from storm water hazards resulting from the development of properties in the City limits

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODBRANCH VILLAGE, TEXAS:

SECTION 1. GENERAL

This Ordinance and Rules and Regulations established herein and/or pursuant hereto, shall govern every person, firm, association or corporation owning any tract of land or who shall by contract with land owner or otherwise, construct or make any improvements on or to any tract of land within the City of Woodbranch Village.

SECTION 2. DEFINITIONS

"Ditch" shall mean any natural or man-made open drainage ditches commonly used to carry surface water within the District.

"Drainage area" shall mean the watershed contributing water run-off to and across the subject property.

"Culvert" shall mean any pipe, or any given material, commonly used to support driveways and or sidewalk over ditches and without which a blockage or barricade would exist in the ditch and the flow of water therein.

“*Open Ditches*” shall mean all open ditches in the City, including the open ditches along the streets within the City. Open ditch shall include the easement or right-of way within which the ditch is located.

SECTION 3. PURPOSE, AUTHORITY AND JURISDICTION

The City of Woodbranch Village does hereby adopt the following regulations to hereafter:

- A. Promote sound development policies and construction procedures which respect and preserve the city’s watercourses;
- B. Minimize water quality degradation and control the sedimentation of ditches, creeks, streams, ponds, drainage areas, and other water bodies;
- C. Protect property owners adjacent to developing and developed land from increased run-off rates which could cause erosion of abutting property
- D. Control the use of ditches and to prohibit obstructions, restrictions and debris therein to interfere, divert or stop the natural flow of surface water in said ditches and drainage areas;
- E. Prevent flooding and/or excessive water entering the sewage and storm water system; and
- F. Decrease drainage related damage to public and private property.

SECTION 4. MAINTAINING FREE FLOW OF WATER

- A. A property Owner shall at all times be responsible for keeping ditches adjacent to his/her property free and clear of any and all debris or foreign materials of any kind which will tend to divert, slow and/or stop the natural flow of water in said ditch.
- B. Maintaining the free flow of water shall include periodic removal of underbrush, periodic rough mowing, removal of trash, and debris and general upkeep of the ditch or culvert to maintain a positive flow of storm water within the ditch or culvert. Maintenance shall also include periodic cleaning of culverts to remove all sediment or other hindrances to the flow of water. Assistance from the city can be requested to clear culverts. Culverts shall be replaced by the property owner should any structural failure in the culvert potentially impede the flow of water in any drainage area.

SECTION 5. BURNING

It shall be unlawful for any person, firm, entity or corporation to burn upon or in any open ditch culvert, pipe, water course or other drainage area within the City of Woodbranch Village.

SECTION 6. DEBRIS AND OBSTRUCTIONS

- A. It shall be unlawful for any person, firm, entity or corporation to place, deposit or permit to be placed or deposited or permit to remain, any debris, fill, sand, stone or other solid materials of any kind or nature or construction of any kind into or across any ditch, culvert, pipe, water course or other drainage area within the City of Woodbranch Village.
- B. It shall be unlawful for any person, firm, entity or corporation to intentionally or unintentionally place, deposit or permit to be placed or deposited or permit to remain, any brush cuttings, grass clippings, grass, limbs, or leaves of any kind into or across any ditch, culvert, pipe, water course or other drainage area within the City of Woodbranch Village.
- C. It shall be unlawful for any person, firm, entity or corporation to construct and/or place any ditch, pipe, culvert or artificial water course of any kind or nature which shall collect and direct the flow of natural surface or drainage or increase in intensity or quantity the flow of surface waters or drainage from paved surfaces, structures, roads or improvements, directly into any stream, ditch, culvert, pipe or water course or other drainage area within the City or Woodbranch Village.
- D. It shall be unlawful for any person, firm, entity or corporation to fill, obstruct, dam or divert or otherwise change or alter the natural or artificial flow of waters or drainage or the intensity or quantity of flow through any ditch, pipe, culvert, water course or other improvement or drainage area of the City or to permit any vegetation to grow in any such water course so as to constitute a constriction.
- E. It is unlawful for any person, firm, entity or corporation to eliminate or fill drainage ditch frontage on properties in the City by installing drainage culverts or pipes in the ditch and covering or burying them.
- F. It shall be unlawful for any person, firm, entity or corporation to intentionally or unintentionally discharge any excessive water from normal landscape irrigation, lawn irrigation, and other irrigation, resulting from inefficient practices, from faulty equipment, or from improperly placed equipment, into or across any ditch, culvert, pipe, water course or other drainage area within the City of Woodbranch Village.
- G. It shall be unlawful for any person, firm, entity or corporation to place lawn sprinkler heads between the ditch and the road, nor shall any sprinkler piping or tubing be placed inside the ditch.

SECTION 7. ACCEPTABLE WATER DISCHARGES

- A. The following non-storm water sources may be discharged into or across any ditch, culvert, pipe, water course or other drainage system within the City of Woodbranch Village:
 - 1. Discharges from firefighting activities;
 - 2. Uncontaminated fire hydrant flushing from systems that utilize potable water, surface water, or groundwater that does not contain additional pollutants (but

- excluding discharges of hyper-chlorinated water, unless the water is first dechlorinated and discharges are not expected to adversely affect aquatic life and excluding flushing where recycled wastewater is used);
3. Water from the routine external washing of vehicles, the external portion of buildings or structures, and pavement, where detergents and soaps are not used and where spills or leaks of toxic or hazardous materials have not occurred (unless spilled materials have been removed; and if local state, or federal regulations are applicable, the materials are removed according to those regulations), and where the purpose is to remove mud, dirt, or dust;
 4. Uncontaminated water used to control dust;
 5. Potable water including waterline flushing's;
 6. Uncontaminated air conditioning condensate;
 7. Uncontaminated groundwater or spring water, including foundation or footing drains and water from crawl space pumps where flows are not contaminated with industrial materials such as solvents;
 8. Runoff or return flow from landscape irrigation, lawn irrigation, and other irrigation utilizing potable water, groundwater, or surface water sources;
 9. Diverted stream flows;
 10. Uncontaminated groundwater infiltration;
 11. Uncontaminated pumped groundwater;
 12. Individual residential vehicle washing;
 13. De-chlorinated swimming pool discharges; and
 14. Street wash water.

SECTION 8. PROHIBITED WATER DISCHARGES

- A. No person shall deposit, release, throw, drain, cause or allow to be deposited, released thrown, drained or discharged, or otherwise cause to enter into or across any ditch, culvert, pipe, water course or other drainage system within the City of Woodbranch Village the following described materials or substances:
 1. Any acidic waste materials (having a pH value lower than 6);
 2. Any alkaline waste materials (having a pH value higher than 10.5);
 3. Any water or waste containing free-floating, or insoluble oil;
 4. Gasoline, naphtha, fuel oil, mineral oil or other flammable or explosive liquid, solid or gas;
 5. Any noxious, malodorous, poisonous, or reactive substance which, either singularly or by interaction with other substances, or by its accumulation becomes injurious or potentially injurious to human, plant or animal life, or to property; or
 6. Any domestic wastewater or industrial wastewater;
 7. Discharges of hyper chlorinated water, unless the water is first de-chlorinated, and discharges are not expected to adversely affect aquatic life;

- B. No person shall connect a line conveying sanitary sewage industrial effluent to enter into

or across any ditch, culvert, pipe, water course or other drainage area within the City of Woodbranch Village or allow such a connection to continue.

- C. No person shall discharge or release, or allow or permit the discharge or release of any of the following substances in a manner or location by which such substance may enter into or across any ditch, culvert, pipe, water course or other drainage area within the City of Woodbranch Village:
1. Any wash water or wastewater from cleaning of any pavement where a spill, leak, or other release of oil, motor fuel, or other petroleum or hazardous substance has occurred, unless all harmful quantities of such released material have been previously removed or pretreated.
 2. Gasoline, motor oil, used oil filters, wax, grease, antifreeze or any other motor vehicle fluids;
 3. Any contaminated water or waste from a commercial car wash facility, from any vehicle washing, cleaning, or maintenance area at any new or used automobile or other vehicle dealership, rental agency, body shop, repair shop, maintenance facility, or from any washing, cleaning, or maintenance area of any commercial or public service vehicle, including any truck, bus, or piece of heavy equipment, by any business or public entity;
 4. Any contaminated water or waste from commercial establishments including but not limited to gas stations, service stations, and auto repair shops with areas exposed to weather conditions;
 5. Material from an oil/water separator or an oil/water interceptor, grit trap or grease trap;
 6. Any type of wastewater from residential, commercial or industrial sources, any domestic sewage or septic tank waste;
 7. Any runoff or wash down water from any animal pen, kennel, or fowl or livestock containment area; or
- D. No person shall apply used oil or other vehicle fluid to a road or land for dust suppression, weed abatement, or other similar use that introduces used oil contamination into the environment.
- E. No person shall introduce any type of hazardous waste generated in and around a household including, but not limited to batteries, used paints, solvents, used pesticide, and used toiletries into or across any ditch, culvert, pipe, water course or other drainage area within the City of Woodbranch Village.
- F. No person shall wash a commercial dumpster, or residual ready-mix concrete from concrete mixing trucks, in an area where it discharges into or across any ditch, culvert, pipe, water course or other drainage area within the City of Woodbranch Village.

SECTION 9. ENFORCEMENT

Any person, firm or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance or the Storm Drainage Policy adopted herein shall be fined not more than Five Hundred Dollars (\$500.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense

SECTION 10. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

SECTION 11. REPEALING CLAUSE

All other ordinances or parts of ordinances inconsistent or in conflict herewith, or to the extent of such inconsistency or conflict, are hereby repealed.

SECTION 12. TEXAS OPEN MEETINGS ACT CLAUSE

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given required Open Meetings Act, Texas Government Code, Chapter 551.

SECTION 13. EFFECTIVE DATE

This Ordinance shall become effective after its publication as provided by law.

Passed and Approved this 26th day of March 2020.

Mike Tyson, Mayor

ATTEST:

Charlotte Smith, City Secretary

ORDINANCE NO. 289-2020

AN ORDINANCE OF THE CITY OF WOODBRANCH VILLAGE, TEXAS, DESIGNATING THE PLACEMENT OF “STOP SIGNS” AT LOCATIONS WITHIN THE CITY LIMITS OF THE CITY OF WOODBRANCH VILLAGE; PROVIDING THE LOCATIONS OF THE AFOREMENTIONED SIGNS; CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; PROVIDING PENALTIES FOR VIOLATIONS OF THE SIGNS; AND PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES OR PARTS THEREOF.

WHEREAS, the City Council finds and determines that the placement of stop signs on city streets is necessary and appropriate in order to ensure the safe ingress and egress of vehicular traffic upon the public streets of the City of Woodbranch Village; and

WHEREAS, the City Council finds that it has authority to place traffic control signs on its streets in its city limits pursuant to Chapters 311 and 544 of Texas Transportation Code and Chapter 311 of the Texas Government Code;

WHEREAS, the placement of these signs has been recommended to the City Council of the City of Woodbranch Village;

WHEREAS, all notices and hearings required by law as a prerequisite to the passage, approval, and adoption of this ordinance have been timely and properly given and held; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODBRANCH VILLAGE, TEXAS:

Section 1. That All of the recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby approved and are adopted as a part of the judgment and findings of the City Council.

Section 2. All traffic control signs, signals, devices, and markings placed or erected prior to the adoption of this ordinance and in use for the purpose of regulating, warning or guiding traffic are hereby affirmed, ratified and declared to be official traffic control devices, provided such traffic control devices are not inconsistent with the provisions of state law. A list of the locations of all traffic control signs, signals, devices and markings, as amended, shall be kept in the City Secretary’s office and in the Police Department. Attached as Exhibit “A” to this Ordinance is a list of the current locations of all traffic control signs, signals, devices and markings, including the stop sign location designated by this Ordinance.

Section 3. The following described signs shall be PLACED at the following locations:

- A. “Stop Sign” on the south side of the street on Gallant Fox Way at the intersection of Gallant Fox Way and Sable Drive.
- B. “Stop Sign” on the west side of the street on Sable Drive at the intersection of Sable Drive and Gallant Fox Way.
- C. “Stop Sign” on the west side of the street on Sable Drive at the intersection of Sable Dive and Seabiscuit Boulevard.
- D. “Stop Sign” on the north side of the street on Gallant Fox Way at the intersection of Gallant Fox Way and Linnwood Drive.

Section 4. It shall be unlawful for driver of a vehicle to disobey the instruction of the sign placed in

accordance with the provisions of this ordinance unless at the time otherwise directed by a Police Officer.

Section 5. Any person, firm or corporation violating any provision of this ordinance or failing to comply with any requirement of the ordinance will be guilty of a misdemeanor being punishable by a fine of not less than \$1.00 nor more than two hundred (\$200.00) dollars; except that minors who have passed their 14th birthday but have not reached their 17th birthday shall be punished by a fine of not more than \$100.00.

Section 6. All traffic control signs, signals, devices, and markings placed or erected prior to the adoption of this ordinance and in use for the purpose of regulating, warning or guiding traffic are hereby affirmed, ratified and declared to be official traffic control devices, provided such traffic control devices are not inconsistent with the provisions of state law. A list of the locations of all traffic control signs, signals, devices and markings, as amended, shall be kept in the City Secretary's office and in the Police Department. Attached as Exhibit "A" to this Ordinance is a list of the current locations of all traffic control signs, signals, devices and markings, including the stop sign location designated by this Ordinance.

Section 7. No driver of any vehicle shall enter upon or drive across any private property in order to avoid obedience to any traffic-control device.

Section 8. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect any of the remaining provisions of this ordinance.

Section 9. All other ordinances or parts of ordinances in conflict with provisions of this ordinance, the Texas Transportation Code or any other state or federal laws regarding neighborhood electric vehicles are hereby repealed to the extent of such conflict.

Section 10. Effective Date. The City Council finds, determines and declares that a sufficient written notice was posted and this Ordinance was passed in accordance with the Open Meetings Act. The City Secretary is instructed to publish this Ordinance in the Official Newspaper of the City of Woodbranch Village in the manner provided and for the time required by Section 52.011(a)-(c) of the Local Government Code which publication shall be sufficient if it contains the caption of this Ordinance and at which time this Ordinance takes effect.

PASSED AND APPROVED on this 26th day of March, 2020.

By: _____
Mike Tyson, Mayor

ATTEST:

By: _____
Charlotte Smith, City Secretary

ORDINANCE 289-2020

EXHIBIT A

#	LOCATION	SIGN TYPE
SECTION 1		
1	WOODBROUGH DRIVE & RAILROAD AVENUE	STOP SIGN
2	RAILROAD AVENUE & WOODBROUGH DRIVE (NORTH)	STOP SIGN
3	RAILROAD AVENUE & WOODBROUGH DRIVE (SOUTH)	STOP SIGN
4	PINES ROAD & WOODBROUGH DRIVE	STOP SIGN
5	OAK STREET & PINES ROAD	STOP SIGN
6	VINES STREET & PINES ROAD	STOP SIGN
7	PINES ROAD & MAGNOLIA ROAD	STOP SIGN
8	WOODBROUGH DRIVE & MAGNOLIA ROAD	STOP SIGN
9	ELM STREET & WOODBROUGH DRIVE	STOP SIGN
SECTION 2		
1	WHITE OAK DRIVE & ELM STREET	STOP SIGN
2	MAGNOLIA ROAD & WHITE OAK DRIVE (NORTH)	STOP SIGN
3	MAGNOLIA ROAD & WHITE OAK DRIVE (SOUTH)	STOP SIGN
4	WHITE OAK DRIVE & MAGNOLIA ROAD (EAST)	STOP SIGN
5	WHITE OAK DRIVE & MAGNOLIA ROAD (WEST)	STOP SIGN
SECTION 3		
1	MAGNOLIA ROAD & LINNWOOD DRIVE (SOUTH)	STOP SIGN
2	LINNWOOD DRIVE & MAGNOLIA (EAST)	STOP SIGN
3	LINNWOOD DRIVE & MAPLE LANE (NORTH)	STOP SIGN
4	LINNWOOD DRIVE & MAPLE LANE (SOUTH)	STOP SIGN
5	MAPLE LANE & LINNWOOD DRIVE (EAST)	STOP SIGN
6	MAPLE LANE & LINNWOOD DRIVE (WEST)	STOP SIGN
7	LINNWOOD DRIVE & ROMAN FOREST BLVD.	STOP SIGN
8	WHITE OAK DRIVE & MAPLE LANE (NORTH)	STOP SIGN
9	WHITE OAK DRIVE & MAPLE LANE (SOUTH)	STOP SIGN
10	MAPLE LANE & WHITE OAK DRIVE (EAST)	STOP SIGN
11	MAPLE LANE & WHITE OAK DRIVE (WEST)	STOP SIGN
SECTION 4		
1	REDWOOD & MAPLE LANE	STOP SIGN
2	HOLLY LANE & REDWOOD	STOP SIGN
3	HOLLY LANE & MAGNOLIA ROAD	STOP SIGN
4	DOGWOOD TRAIL & MAGNOLIA ROAD	STOP SIGN
5	DOGWOOD TRAIL & MAPLE LANE	STOP SIGN
SECTION 5		
1	PIN OAK TRAIL & MAGNOLIA ROAD	STOP SIGN
2	PIN OAK TRAIL & MAPLE LANE	STOP SIGN
3	RED BUD & PIN OAK TRAIL	STOP SIGN
4	RED BUD & MAPLE LANE	STOP SIGN
5	CEDAR CIRCLE & MAGNOLIA ROAD	STOP SIGN
6	MAPLE LANE & MAGNOLIA ROAD (EAST)	STOP SIGN
7	MAPLE LANE & MAGNOLIA ROAD (WEST)	STOP SIGN

ORDINANCE 289-2020

EXHIBIT A

SECTION 6

1	ELM STREET & NORTH LINNWOOD (NORTH)	STOP SIGN
2	ELM STREET & NORTH LINNWOOD (SOUTH)	STOP SIGN
3	NORTH LINNWOOD & LINNWOOD DRIVE (EAST)	STOP SIGN
4	NORTH LINNWOOD & LINNWOOD DRIVE (WEST)	STOP SIGN
5	NORTH LINNWOOD & LINNWOOD DRIVE (SOUTH)	STOP SIGN
6	LINNWOOD DRIVE & RAILROAD AVENUE	STOP SIGN
7	ELM STREET & LINNWOOD DRIVE	STOP SIGN
8	ROYAL OAK & LINNWOOD DRIVE	STOP SIGN
9	ROYAL OAK & NORTH LINNWOOD	STOP SIGN
10	HOLLY GLENN & LINNWOOD DRIVE	STOP SIGN
11	HOLLY GLENN & NORTH LINNWOOD	STOP SIGN
12	LINNWOOD DRIVE & MAGNOLIA ROAD	STOP SIGN
13	MAGNOLIA ROAD & LINNWOOD DRIVE (NORTH)	STOP SIGN
14	CHESTNUT RIDGE & LINNWOOD DRIVE	STOP SIGN

WOODBANCH SOUTH SECTION 1

1	SWEET GUM & NORTH LINNWOOD	STOP SIGN
2	SYCAMORE & NORTH LINNWOOD	STOP SIGN
3	NORTH LINNWOOD & SYCAMORE	STOP SIGN
4	SABLE & SYCAMORE	STOP SIGN
5	SYCAMORE & CHESTNUT RIDGE	STOP SIGN
6	SWEET GUM & CHESTNUT RIDGE	STOP SIGN

WOODWAY FOREST

1	CHARIOT LANE & WOODWAY DRIVE	STOP SIGN
2	SOUTHWOOD & CHARIOT LANE	STOP SIGN
3	SOUTHWOOD & ARROWWOOD (EAST)	STOP SIGN
4	SOUTHWOOD & ARROWWOOD (WEST)	STOP SIGN
5	ARROWWOOD & SOUTHWOOD (NORTH)	STOP SIGN
6	EASTWOOD & SOUTHWOOD	STOP SIGN
7	WOODWAY & EASTWOOD	STOP SIGN
8	SURRY OAKS & EASTWOOD	STOP SIGN
9	SURRY OAKS & ARROWWOOD (EAST)	STOP SIGN
10	SURRY OAKS & ARROWWOOD (WEST)	STOP SIGN
11	ARROWWOOD & SURRY OAKS (SOUTH)	STOP SIGN
12	SURRY OAKS & WOODWAY DRIVE	STOP SIGN
13	WOODWAY & ARROWWOOD (EAST)	STOP SIGN
14	WOODWAY & ARROWWOOD (WEST)	STOP SIGN
15	ARROWWOOD & WOODWAY (NORTH)	STOP SIGN
16	ARROWWOOD & WOODWAY (SOUTH)	STOP SIGN

LILLIPUT FARMS SECTION 1

1	LILLIPUT LANE & ROMAN FOREST BLVD.	STOP SIGN
2	LILLIPUT LANE & GALLANT FOX WAY	STOP SIGN
3	SEABISCUIT BLVD. & SABLE DRIVE	STOP SIGN
4	SEABISCUIT BLVD. & LINNWOOD DRIVE	STOP SIGN
5	LINNWOOD DRIVE & GALLANT FOX WAY	STOP SIGN

LILLIPUT FARMS SECTION 2

1	SECRETARIAT & LINNWOOD DRIVE	STOP SIGN
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ORDINANCE 290-2020

AN ORDINANCE OF THE CITY OF WOODBRANCH VILLAGE, MONTGOMERY COUNTY, TEXAS CREATING THE OFFICE OF MUNICIPAL COURT ALTERNATE JUDGE; PROVIDING FOR THE APPOINTMENT OF THE MUNICIPAL COURT JUDGE AND ALTERNATE JUDGE BY THE CITY COUNCIL; AND DEFINING THE RESPONSIBILITIES AND DUTIES OF THE MUNICIPAL COURT ALTERNATE JUDGE; AND OTHER MATTERS

WHEREAS, the Texas Government Code, Section 29.002 creates a municipal court in each city and Section 29.004 allows for the appointment of a judge of the municipal court; and

WHEREAS, the population of the City of Woodbranch Village is increasing, bringing more traffic to the city and more cases to the municipal court; and,

WHEREAS, there may be times when the municipal court judge may be unable to preside over court due to illness or other factors; and,

WHEREAS, it is necessary and in the best interests of the City of Woodbranch Village that an ordinance be passed providing creating the position of municipal court alternate judge and for appointments of municipal court judge and alternate judge and,

NOW THEREFORE, BE IT ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF WOODBRANCH VILLAGE, COUNTY OF MONTGOMERY, STATE OF TEXAS:

Section 1. The facts and matters set forth in the preamble of this ordinance are hereby found to be true and correct and hereby in all things approved.

Section 2. The municipal court is to consist of one judge to be attended by the court clerk, who shall keep the records thereof, and such municipal court shall be invested with the powers of enforcement of the various ordinances of the city by appropriate action as may be hereinafter set forth by the governing body.

Section 3. The office of judge shall be an appointive office by the governing body and the term of office shall be two years, and until a successor shall have been appointed and qualified, and such term shall correspond with the term of office of the mayor.

Section 4. The governing body may appoint an alternate judge to serve in the absence of the sitting judge and the municipal court alternate judge shall be appointed by the city council. The term of office for the municipal court alternate judge shall be for two years to run concurrently with the mayor's term. The municipal court alternate judge shall receive the same compensation as is payable to the municipal judge, while the appointee is so acting.

Section 5. The rules of practice and procedure for the justice courts of the state are hereby adopted as the rules of practice and procedure for the municipal court of the city. The judge or alternation judge of the municipal court shall perform the duties as prescribed by the laws of the state.

Section 6. It is the intent of the city that this ordinance shall comply in all respects with the applicable provisions of the United States Constitution, the Texas Constitution, and the City of Woodbranch Village, Texas. In the event any clause, phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the city council of the City of Woodbranch Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 7. All ordinances or parts of ordinances that are in conflict or inconsistent with the provisions of this ordinance shall be, and the same are hereby, repealed and all other ordinances of the city not in conflict with the provisions of this ordinance shall remain in full force and effect.

PASSED AND APPROVED ON 26th DAY OF March, 2020.

CITY OF WOODBRANCH VILLAGE, TEXAS

Mike Tyson, Mayor

ATTEST:

BY: _____
Charlotte Smith, City Secretary

ORDINANCE NO. 291-2020

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOODBRANCH VILLAGE, TEXAS, EXTENDING THE DISASTER DECLARATION ISSUED BY MAYORAL PROCLAMATION ON MARCH 19, 2020 IN RESPONSE TO THE NOVEL CORONA VIRUS, NOW DESIGNATED AS COVID-19

WHEREAS, on March 19, 2020, the Mayor of the City of Woodbranch Village, Texas issued a mayoral proclamation declaring a state of disaster for the City of Woodbranch Village, in response to the COVID-19 being declared a worldwide pandemic on March 11, 2020; and

If needed Whereas, the proclamation expired after 7 days by law and the Mayor issued a new proclamation on April 20, 2020.

WHEREAS, the conditions necessitating such disaster declaration continue to exist; and

WHEREAS, the City Council has determined that extraordinary measures must be taken to contain COVID-19 and prevent its spread throughout the City of Woodbranch Village and to prevent the suffering of people in the City of Splendor; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF WOODBRANCH VILLAGE , TEXAS

SECTION 1. The declaration of disaster, which was signed and executed by the Mayor on March 19, 2020, shall be renewed and continue through May 28, 2020, in accordance with Section 418.108 of the Texas Government Code, unless earlier terminated by the Mayor's office, or amended, rescinded, superseded or expire pursuant to applicable law.

SECTION 2. That this Ordinance continues the activation of the City Emergency Plan and activates the recovery and rehabilitation aspects of all applicable local or interjurisdictional emergency management plans and authorizes the furnishing of all aid and assistance as deemed necessary or desirable by those administering such plans, and activates the preparedness and response aspects of such plans as provided therein and provides the authority for the Mayor to take actions authorized by Section 418.108 of the Government Code.

SECTION 3. That this Ordinance ratifies any previous adoption of and adopts the Montgomery County Emergency Plan and incorporates State of Texas Order GA-08. To the extent of a conflict between any City Order, County Order or State Order, the most restrictive controls.

SECTION 4. Severability. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance be severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences or sections of this ordinance, and the remainder of this Ordinance shall be enforced as written.

SECTION 5. That this Ordinance shall be filed promptly with the City Secretary and shall be given prompt and general publicity.

SECTION 6. That this Ordinance shall take effect immediately from and after its issuance.

PASSED AND APPROVED on this the 23rd day of April 2020.

THE CITY OF WOODBRANCH VILLAGE

Mike Tyson, Mayor

ATTEST:

APPROVED AS TO FORM:

Charlotte Smith, City Secretary

Leonard Schneider, City Attorney



4RE/VISTA Price Quote

CUSTOMER: Woodbranch Township Police Department

ISSUED: 2/3/2020 1:57 PM

EXPIRATION: 3/31/2020 5:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$5,020.00**

ATTENTION: Andre Singleton

SALES CONTACT: Gavin Wallace

PHONE: 281-399-2034

DIRECT: (214) 785-2611

E-MAIL:

E-MAIL:
gavin.wallace@motorolasolutions.com

4RE and VISTA Proposal VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-001	VISTA HD WiFi Additional Camera Only	4.00	\$995.00	\$0.00	\$3,980.00
VIS-CHG-BS2-KIT	VISTA Charging Base R2 Kit, incl. Power and USB Cables	4.00	\$95.00	\$0.00	\$380.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	4.00	\$0.00	\$0.00	\$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-DEV-002	Evidence Library 4 Web VISTA Device License Key	4.00	\$150.00	\$0.00	\$600.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$60.00	\$0.00	\$60.00
					\$5,020.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00
Total Amount	\$5,020.00

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



4RE/VISTA Price Quote

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

Racial Profiling Report | Full

Reporting Date: 04/17/2020

Agency Name: WOODBRANCH POLICE DEPT.

TCOLE Agency Number: 339210

Chief Administrator: ANDRE SINGLETON

Agency Contact Information:

Phone: (281) 399-2034

Email: woodbranchpd3600@yahoo.com

Mailing Address:

58A WOODBRANCH DRIVE

NEW CANEY, TX 77357

This Agency filed a full report

WOODBRANCH POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1.) clearly defines acts constituting racial profiling;
- 2.) strictly prohibit peace officers employed by the WOODBRANCH POLICE DEPT. from engaging in racial profiling;
- 3.) implements a process by which an individual may file a complaint with the WOODBRANCH POLICE DEPT. if the individual believes that a peace officer employed by the WOODBRANCH POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4.) provides public education relating to the agency's complaint process;
- 5.) requires appropriate corrective action to be taken against a peace officer employed by the WOODBRANCH POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the WOODBRANCH POLICE DEPT. policy adopted under this article;
- 6.) require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained;
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- 7.) require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision(6) to:
 - a.) the Commission on Law Enforcement; and
 - b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

Executed by: ANDRE SINGLETON, Chief of Police

Date: 04/17/2020

Total stops: 952

Gender

Female	264
Male	688

Race / Ethnicity

Black	59
Asian / Pacific Islander	24
Hispanic / Latino	581
White	279
Alaska Native / American	9

Was race or ethnicity known prior to stop?

Yes	0
No	952

Reason for stop?

Violation of law	0
Preexisting knowledge	0
Moving traffic violation	678
Vehicle traffic violation	274

Street address or approximate location of the stop

City street	80
US highway	872
County road	0
State highway	0
Private property or other	0

Was a search conducted?

Yes	39
No	913

Reason for Search?

consent	39
contraband	2
probable	39
inventory	7

ncident to arrest	7
Was Contraband discovered?	
Yes	11
No	28
Description of contraband	
Drugs	7
Currency	0
Weapons	0
Alcohol	4
Stolen property	0
Other	0
Result of the stop	
Verbal warning	50
Written warning	5
Citation	877
Written warning and arrest	0
Citation and arrest	10
Arrest	10
Arrest based on	
Violation of Penal Code	12
Violation of Traffic Law	0
Violation of City Ordinance	0
Outstanding Warrant	12
Was physical force resulting in bodily injury used during stop?	
Yes	0
No	0

Submitted electronically to the



The Texas Commission on Law
Enforcement